

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

May 27, 2026

The Board of Directors ("Board") of Harris County Fresh Water Supply District No. 61 ("District") met on Wednesday, May 27, 2026 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Ben Solis, President
Darrell A. Barroso, Vice President
Mike Kelley, Secretary
Lary Cangelose, Assistant Secretary
Jon Morgan, Treasurer

and the following were absent:

None

Also present were Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Samuel Meza, operations manager for the District; Mr. Eddie Streich, engineer for the District; Ms. Norma Catherman, tax assessor-collector for the District; Ms. Kayla Ray, bookkeeper for the District; Mr. Scott Gray with Champions Hydrolawn; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There was no public comment.
2. Ms. Catherman then presented the tax assessor-collector's report, a copy of which is attached hereto. The report showed a 92.68% collection rate for the 2025 tax year, with most other tax years being 99% collected or better. After further review of the report, upon motion made by Director Barroso, seconded by Director Morgan, and unanimously carried, the Board approved the tax assessor-collector's report and payment of the bills listed thereon with checks and wire transfer(s) drawn from the tax fund.
3. The Board considered the minutes for the meeting held on May 13, 2026. Upon motion made by Director Kelley, seconded by Director Morgan, and unanimously carried, the Board approved the minutes as presented.
4. Mr. Meza presented the operations report, a copy of which is attached hereto. With respect to water production, the District produced 63,149,000 gallons from its wells, with an average daily flow of 2,104,967 gallons. There was 104% water accountability for the prior month.

At the wastewater treatment plants, the total combined treatment amounted to 83,383,000 gallons with an average daily flow from the plants being 2,779,433 gallons per day. The District received 12.1 inches of rain during the month of April.

With respect to the distribution and collection system, 20 bacteriological samples were taken with no coliforms detected.

With respect to out-of-district water use, Emerald Forest Utility District used 204,000 and MUD No. 248 used 13,167,000 gallons. Harris County MUD No. 222 used 9,640,000 through its emergency interconnect.

As for personnel matters, a safety meeting on job site awareness and flagging was held earlier in the month.

After review, upon motion made by Director Kelley, seconded by Director Barroso, and unanimously carried, the Board approved the operations report as presented.

5. Mr. Streich presented the engineer's report, a copy of which is attached hereto. The engineer presented and recommended approval of Pay Application No. 4 and Final in the amount of \$82,660.00 to BRZ Coatings, Inc. for their work in connection with the water plant no. 1 recoating project. Upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the pay application as presented.

The engineer provided updates on the Barwood and Tower Oaks Meadows drainage improvement projects.

After further review and discussion, upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report and the action items listed thereon as presented.

6. Ms. Ray presented the fund manager's report on behalf of the bookkeeper, a copy of which is attached hereto. The bookkeeper's report reflected checks in the amounts of (i) \$32,189.47 and \$23,600.21 to Lockwood, Andrews & Newnam and (ii) \$82,660.00 to BRZ Coatings, Inc. Subject to that discussion, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the fund manager's report and the check(s) listed thereon, except as set forth above.

7. Mr. Gray presented a report from Champions Hydro-Lawn, copy attached. He noted that the District's facilities are in good shape. Mr. Gray also presented a fuel surcharge request, which the Board approved in the form requested.

8. The Board next considered payment of the general fund bills listed on the report, a copy of which is attached hereto. After review, upon motion made by Director Solis, seconded by Director Cangelose and unanimously carried, the Board approved payment of the general fund bills as presented.

9. Mr. Breeding and Ms. Magee then presented the management report. Ms. Magee presented the District's April financials.

Mr. Breeding presented the District's annual water quality report, which the Board approved subject to final staff review.

Mr. Breeding also provided an update on a customer that was illegally dumping into District sanitary sewer facilities. He stated that the customer paid the \$20,000 fine associated with the costs to clean the District's affected facilities. Mr. Breeding presented the release of claim for signature by the Board.

Lastly, Mr. Breeding provided a list of social events scheduled for the upcoming conference of the Association of Water Board Directors.

Following such discussion, upon motion made by Director Barroso, seconded by Director Morgan, and unanimously carried, the Board approved the management report as presented and the action items thereon.

10. The attorney reminded the Board to complete their required AI and cyber security training, which several of them already have completed.

11. The Board then considered items for the next agenda, including renewal of at least one utility commitment letter and the law enforcement report.

There being no further business to come before the Board, the meeting was adjourned.


Secretary

Short Term Action Items

1. Law Enforcement Report

Long Term Action Items

1. Contract Negotiations with Various Entities Served by the District
2. Plans for use of SPA Funds