

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors
December 17, 2025

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, December 17, 2025 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jon Morgan, President
Ben Solis, Vice President
Darrell Barroso, Secretary
Lary Cangelose, Assistant Secretary
Mike Kelley, Treasurer

and the following were absent:

None

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Samuel Meza, operations manager for the District; Mr. Adam Anderson and Mr. Eddie Streich, engineers for the District; Ms. Kayla Ray, bookkeeper for the District; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There was no public comment. Mr. Homan provided an update on the District’s efforts to communicate with its customers regarding brief cessations in service due to Harris County’s ongoing drainage improvement project in the Barwood and Tower Oaks Meadows neighborhoods. Mr. Homan stated that the District has received very few phone calls from customers.

2. Ms. Magee then presented the tax assessor-collector’s report, a copy of which is attached hereto. The report showed a 97.75% collection rate for the 2024 tax year and 4.96% for the 2025 tax year, with most other tax years being 99% collected or better. After further review of the report, upon motion made by Director Solis, seconded by Director Kelley, and unanimously carried, the Board approved the tax assessor-collector’s report and payment of the bills listed thereon with checks and wire transfer(s) drawn from the tax fund.

3. The Board considered the minutes for the meeting held on December 10, 2025. One deletion was suggested, and upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the minutes as amended.

4. Mr. Meza presented the operations report, a copy of which is attached hereto. With respect to water production, the District pumped 62,409,000 gallons from its wells,

with an average daily flow 2,080,300 gallons. There was 96% water accountability for the prior month.

At the wastewater treatment plants, the total combined treatment amounted to 72,471,000 gallons with an average daily flow from the plants 2,415,700 gallons per day. The District received 3.9 inches of rain during the month of November.

With respect to the distribution and collection system, 20 bacteriological samples were taken with no coliforms detected. The District replaced 20 meter registers during the prior month.

With respect to out-of-district water use, Emerald Forest Utility District used 199,000 and MUD No. 248 used 14,160,000 gallons. Timber Lake Utility District used 102,000 through its emergency interconnect with the District.

As for personnel matters, a year-end recap safety meeting was held today.

The Board also discussed the District's accountability figures and how they may be affected by the upcoming surface water conversion.

After review, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the operations report as presented.

5. Mr. Streich presented the engineer's report, a copy of which is attached hereto. With regard to the N. Eldridge Parkway road expansion project, he noted that the final reimbursement package was resubmitted today and is under review by the Texas Department of Transportation.

With regard to phase 11 of the District's sanitary sewer rehabilitation project, the engineer stated that his office and the attorney continue to work with Cruz Tec, Inc. to process the final pay application in order to issue payment to the surety.

As for the recoating of water plant no. 1, Mr. Streich stated that work is scheduled to begin in January.

The engineer provided updates on the Barwood and Tower Oaks Meadows drainage improvement projects.

After further review and discussion, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report and the action items listed thereon as presented.

6. Ms. Ray presented the fund manager's report on behalf of the bookkeeper, a copy of which is attached hereto. The bookkeeper's report reflected checks in the amounts of \$27,744.77 and \$10,630.54 to Lockwood, Andrews & Newnam. Subject to that discussion, upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the fund manager's report and the check(s) listed thereon.

7. The Board reviewed a report from Champions Hydro-Lawn, copy attached. They noted that the District's facilities are in good shape.

8. The Board next considered payment of the general fund bills listed on the report, a copy of which is attached hereto. After review, upon motion made by Director Barroso, seconded by Director Cangelose and unanimously carried, the Board approved payment of the general fund bills as presented.

9. Mr. Homan, Mr. Breeding, and Ms. Magee then presented the management report. Ms. Magee presented the District's November financials.

Mr. Breeding stated that District personnel completed all employee reviews.

Mr. Homan provided an update on the status of the surface water conversion project, noting that the North Harris Regional Water Authority (the "Authority") is scheduled to provide surface water on January 8, 2026. However, the Authority has failed to perform certain tasks necessary to deliver water to the District's water plants.

Lastly, Mr. Homan stated that the end-of-year figures will be presented at the next meeting.

Following such discussion, upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the management report as presented.

10. The Board then considered items for the next agenda.

There being no further business to come before the Board, the meeting was adjourned.

Daniel A. Barroso
Secretary

Short Term Action Items

1. Personnel Matters

Long Term Action Items

1. Contract Negotiations with Various Entities Served by the District
2. Plans for use of SPA Funds