

## **HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors  
December 3, 2025

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, December 3, 2025 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jon Morgan, President  
Ben Solis, Vice President  
Darrell Barroso, Secretary  
Lary Cangelose, Assistant Secretary  
Mike Kelley, Treasurer

and the following were absent:

None

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; and Ms. Pam Magee, office manager for the District. Also in attendance were Melissa Rowell and Steve Ranier.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board considered the minutes for the meeting held on November 19, 2025. Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.
3. The Board then discussed the engineer’s report, a copy of which is attached hereto. As for the utilities relocation project necessitated by the Texas Department of Transportation’s expansion of N. Eldridge Parkway at F.M. 1960, Mr. Homan stated that the final reimbursement package is still being processed.

With regard to the Barwood and Tower Oaks Meadows drainage improvement projects being undertaken by Harris County (the “County”), it was noted that construction continues. The Board asked questions regarding the staging area for the Barwood project. During this discussion, Director Kelley asked about scheduling the water outage for Adam Elementary during spring break. Jerry said he would mention such suggestion to the project manager for the Tower Oaks project.

After discussion, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Ms. Magee stated that the District's Christmas party is on December 6, 2025.

Mr. Breeding stated that he has been working to prepare the data and information necessary to perform employee reviews.

Mr. Homan provided an update on the operations matters that occurred during the prior week.

Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the management report as presented.

6. The Board discussed the most recent meeting of the North Harris County Regional Water Authority, which several directors and Mr. Homan attended.

7. There was no update as to the Water Users Coalition.

8. At 6:40 p.m., the Board entered into executive session to discuss personnel matters. At 8:40 p.m., the Board exited executive session and unanimously voted to approve the raise and bonus parameters as presented.

9. Lastly, the Board considered items for the next agenda.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

### Short Term Action Items

1. Normal Business

### Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248