HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61
Minutes of Meeting of Board of Directors
November 19, 2025

The Board of Directors ("Board") of Harris County Fresh Water Supply District No. 61 ("District") met on Wednesday, November 19, 2025 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jon Morgan, President
Ben Solis, Vice President
Darrell Barroso, Secretary
Lary Cangelose, Assistant Secretary
Mike Kelley, Treasurer

and the following were absent:

None

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Samuel Meza, operations manager for the District; Ms. Norma Catherman, tax assessor-collector for the District; Mr. Adam Anderson and Mr. Eddie Streich, engineers for the District; Ms. Kayla Ray, bookkeeper for the District; Mr. Scott Gray, representative for Champions Hydro-Lawn; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There was no public comment. Ms. Magee noted that today was disconnect day, with 61 disconnections in both the District and Harris County MUD No. 248.

2. Ms. Catherman then presented the tax assessor-collector's report, a copy of which is attached hereto. The report showed a 97.75% collection rate for the 2024 tax year and 0.14% for the 2025 tax year, with most other tax years being 99% collected or better. After further review of the report, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the tax assessor-collector's report and payment of the bills listed thereon with checks and wire transfer(s) drawn from the tax fund.

3. The Board considered the minutes for the meeting held on November 12, 2025. Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the minutes as presented.

4. Mr. Meza presented the operations report, a copy of which is attached hereto. With respect to water production, the District pumped 74,319,000 gallons from its wells, with an average daily flow of 2,397,387 gallons. There was 94% water accountability for the prior month.

At the wastewater treatment plants, the total combined treatment amounted to 68,818,000 gallons with an average daily flow from the plants of 2,219,935 gallons per day. The District received 2.8 inches of rain during the month of October.

With respect to the distribution and collection system, 20 bacteriological samples were taken with no coliforms detected. The District replaced 30 meter registers during the prior month.

With respect to out-of-district water use, Emerald Forest Utility District used 213,000 and MUD No. 248 used 15,875,000 gallons.

As for personnel matters, a year-end recap safety meeting will be held next month.

After review, upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the operations report as presented.

5. Mr. Streich presented the engineer's report, a copy of which is attached hereto. With regard to the N. Eldridge Parkway road expansion project, he noted that the final reimbursement package was submitted to the Texas Department of Transportation and remains under review.

With regard to phase 11 of the District's sanitary sewer rehabilitation project, the engineer stated that the District has received a court order confirming that any further amounts owed on the contract must be paid to the surety. The engineer is awaiting receipt of the final pay application on the project, and he will bring additional information as it becomes available.

As for phase 12 of the District's sanitary sewer rehabilitation project, Mr. Anderson stated that work continues. In connection with that project, the engineer also presented and recommended approval of Pay Application No. 1 in the amount of $154,830.37 to Specialized Maintenance Services, Inc. Upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved the pay application as presented.

The engineer provided updates on the Barwood and Tower Oaks Meadows drainage improvement projects.

The engineer noted that a pre-construction meeting on the water plant no. 1 recoating project was held today, and the notice to proceed has been issued for January 2, 2026.

Lastly, the engineer presented a 5-foot sanitary sewer easement from Harris County (the "County") to the District to allow for the District to continue to operate sanitary sewer lines within a detention pond previously sold to the County.

After further review and discussion, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report and the action items listed thereon as presented.

6. Ms. Ray presented the fund manager's report on behalf of the bookkeeper, a copy of which is attached hereto. The bookkeeper's report reflected checks in the amounts of (i)

$45,785.88 and $14,290.05 to Lockwood, Andrews & Newnam, and (ii) $154,830.37 to Specialized Maintenance Services, Inc. Subject to that discussion, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the fund manager's report and the check(s) listed thereon.

7. Mr. Gray presented a report on behalf of Champions Hydro-Lawn, copy attached. He noted that the District's facilities are in good shape. Mr. Gray also noted the turf re-establishment following pipeline work in District channels.

8. The Board next considered payment of the general fund bills listed on the report, a copy of which is attached hereto. After review, upon motion made by Director Barroso, seconded by Director Cangelose and unanimously carried, the Board approved payment of the general fund bills as presented.

9. Mr. Homan, Mr. Breeding, and Ms. Magee then presented the management report. Ms. Magee presented the District's October financials.

Mr. Breeding then presented information related to the District's participation in the Texas County and District Retirement System. After discussion, the Board agreed to make no changes to the District's program.

Lastly, Mr. Homan and Mr. Breeding reviewed with the Board a list of the District's 2025 accomplishments, which include but are not limited to sanitary sewer rehabilitation projects, lift station rehabilitation projects, and the conclusion of several critical contract negotiations, as well anticipated projects for 2026. The gentlemen stated that it was a very busy year, and they anticipate 2026 to be of the same pace.

Following such discussion, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

10. There was no executive session.

11. The Board then considered items for the next agenda, including personnel matters.

There being no further business to come before the Board, the meeting was adjourned.

Daniel G Barroso
Secretary

Short Term Action Items

1. Personnel Matters

Long Term Action Items

1. Contract Negotiations with Various Entities Served by the District
2. Plans for use of SPA Funds