

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

June 11, 2025

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, June 11, 2025 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jon Morgan, President
Ben Solis, Vice President
Darrell Barroso, Secretary
Lary Cangelose, Assistant Secretary
Mike Kelley, Treasurer

and the following were absent:

None.

Also present were Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board considered the minutes for the meeting held on May 28, 2025. During discussion of the minutes, Director Kelley asked a question regarding the inclusion of a change order at the end of the engineer’s report. Mr. Anderson stated that such practice is customary. Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.
3. Mr. Anderson presented the engineer’s report, a copy of which is attached hereto. With regard to the N. Eldridge Parkway sanitary sewer and water line relocation, the engineer stated that his office approved the supplemental agreement with the Texas Department of Transportation (“TxDOT”) and is preparing to submit the final reimbursement package. Mr. Anderson also presented and recommended for approval an invoice in the amount of \$30,876.00 for installation of a new fence around the District’s lift station along N. Eldridge Parkway, as necessitated by the road widening project. The attorney noted that TxDOT paid the District for the cost associated with such fence replacement. Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the invoice as presented.

As for phase 11 of the District’s sanitary sewer rehabilitation project, the contractor is slated to complete the final punch-list items by the end of the week.

With regard to the recoating of water plant no. 2, Mr. Anderson confirmed that the construction is ongoing.

The contractor for the phase 12 televising work for the District's ongoing sanitary sewer rehabilitation project continues to perform their work.

After discussion, upon motion made by Director Solis, seconded by Director Kelley, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Barroso, seconded by Director Morgan, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee and Mr. Breeding presented the management report. Ms. Magee confirmed the directors' reservations for the upcoming conference of the Association of Water Board Directors.

Mr. Breeding presented a draft of the agreement with Tower Oak Bend, whereby the District will provide the neighborhood with water on a temporary basis while they perform repairs to their water well. Director Solis inquired about the passing along of charges from the North Harris County Regional Water Authority. Mr. Breeding stated that he will confirm. Upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved the agreement as presented.

Mr. Breeding also showed several pictures of work being performed by the Harris County Flood Control District with regard to expanding channels in the District.

Upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved the management report as presented.

6. The Board then discussed the most recent meeting of the Authority, which several directors and Mr. Homan attended. The Board discussed the events of the meeting.

7. There was no update as to the Water Users Coalition.

8. There was no executive session.

9. Lastly, the Board considered items for the next agenda, including a utility commitment letter for a tract located off of N. Eldridge Parkway.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Utility Commitment for Retail Center at 11130 N. Eldridge Parkway

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248