

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

May 14, 2025

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, May 14, 2025 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jon Morgan, President
Ben Solis, Vice President
Darrell Barroso, Secretary
Lary Cangelose, Assistant Secretary
Mike Kelley, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District. Also present were Ben and Briar Seipel.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.

2. The Board considered the minutes for the meeting held on April 23, 2025. Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Anderson presented the engineer’s report, a copy of which is attached hereto. With regard to the N. Eldridge Parkway sanitary sewer and water line relocation, the engineer stated that his office is in the process of reviewing a supplemental agreement with the Texas Department of Transportation (“TxDOT”) in order to submit the final reimbursement package.

The pre-final inspection for phase 11 of the District’s sanitary sewer rehabilitation project was held last week, and the contractor is working to complete all punch list items.

With regard to the recoating of water plant no. 2, Mr. Anderson confirmed that the construction is ongoing, with the contractor nearing completion of the work at the plant with a few offsite items pending.

The contractor for the phase 12 televising work for the District’s ongoing sanitary sewer rehabilitation project has commenced work.

Mr. Anderson also stated that Harris County's drainage improvement project in Barwood and Tower Oaks Meadows is scheduled to commence this summer.

After discussion, upon motion made by Director Cangelose, seconded by Director Barroso, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Ms. Magee stated that she had no information to report.

Mr. Breeding stated that all first quarter reporting has been completed, and the District's annual consumer confidence report will be presented for approval at the next meeting.

Mr. Breeding stated that the District continues to promote its water smart program for use by District customers.

Mr. Breeding noted that construction in the District remains ongoing. The contractor(s) for the North Harris County Regional Water Authority (the "Authority") continue to work in the area. The Board discussed the schedule for the District's receipt of surface water.

Mr. Homan provided an update on Tower Oak Bend, a nearby neighborhood not located within the boundaries of the District. The neighborhood would like to temporarily connect to the District's water system while it makes repairs to their water well. The attorney will need to prepare an agreement stating that such provision of water will be on a one-time basis and that the District will not be liable in any regard. The Board agreed with this proposal in concept.

Mr. Homan stated that Harris County MUD No. 248 held their meeting at the District's office today.

Mr. Homan stated that the District's annual shrimp boil and family day were great successes. The annual sheriff appreciation day will likely be scheduled in June.

Mr. Homan provided a brief update on legislation pending before the Texas State Legislature.

Upon motion made by Director Cangelose, seconded by Director Barroso, and unanimously carried, the Board approved the management report as presented.

6. The Board then discussed the most recent meeting of the Authority, which several directors and Mr. Homan attended. The Board discussed the events of the meeting, including the re-hiring of John Howell to serve as their financial advisor in a limited capacity. The Board discussed the likely rate increase necessary to continue to fund Authority projects.

7. There was no update as to the Water Users Coalition.

8. There was no executive session.

9. Lastly, the Board considered items for the next agenda, including the rotation of officers and approval of the consumer confidence report.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Rotation of Officers
2. Consumer Confidence Report

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248