

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

December 4, 2024

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, December 4, 2024 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jon Morgan, President
Darrell Barroso, Secretary
Lary Cangelose, Assistant Secretary
Mike Kelley, Treasurer

and the following were absent:

Ben Solis, Vice President

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Mr. Sam Meza, operations manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board considered the minutes for the meeting held on November 20, 2024. One change was suggested, and upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the minutes as amended.
3. Mr. Anderson presented the engineer’s report, a copy of which is attached hereto. With regard to the N. Eldridge Parkway sanitary sewer and water line relocation, the engineer stated that his office continues to answer questions about the fourth reimbursement package submitted to the Texas Department of Transportation (“TxDOT”). The engineering team is slated to have a meeting with TxDOT representatives next week to answer any other questions they might have.

With regard to the recoating of water plant no. 2, Mr. Anderson presented contracts for execution and stated that construction is scheduled to begin in January. The pre-construction meeting is scheduled for next week.

After discussion, upon motion made by Director Cangelose, seconded by Director Barroso, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Ms. Magee reminded everyone of the Christmas party tomorrow at 11:00 a.m.

Mr. Homan suggested that the Board consider cancelling the December 18, 2024 meeting, should all business for the year be accomplished at next week's meeting. The Board agreed with the idea in concept.

Mr. Homan stated that representatives from Harris County MUD No. 222 will be attending the meeting next week to sign a new wastewater agreement with the District.

Mr. Homan confirmed that the District's interlocal agreement with Harris County (the "County") for drainage improvement projects in Barwood and Tower Oaks Meadows was signed and sent to the County late last month. Mr. Breeding showed several pictures of the other County drainage projects in the area.

Upon motion made by Director Barroso, seconded by Director Kelley, and unanimously carried, the Board approved the management report as presented.

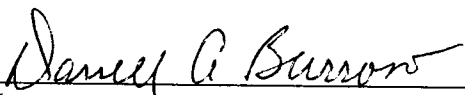
6. The Board then discussed the most recent meeting of the Authority, which several directors and Mr. Homan attended. The Board discussed the events of the meeting, including Mr. Homan's comments regarding the Authority's financial situation. It was noted that the board for the Authority voted down a proposed rate increase at the meeting. The Board also discussed the alleged violations of the Texas Open Meetings Act by certain directors for the Authority.

7. With regard to the Water Users Coalition, Mr. Homan discussed the meeting held with Melissa Rowell, the District's representative from the Authority.

8. At 6:20 p.m., the Board entered executive session to discuss personnel matters. At 8:40, the Board exited executive session and, upon motion made by Director Barroso, seconded by Director Kelley, and unanimously carried, the Board District 61 staff recommendations as presented to include additional bonuses for management staff.

9. Lastly, the Board considered items for the next agenda, including consideration of the new wastewater treatment agreement with Harris County MUD No. 222, a utility commitment request for a new townhome project, and other usual business.

There being no further business to come before the Board, the meeting was adjourned.


Secretary

Short Term Action Items

1. Wastewater Agreement with Harris County MUD No. 222
2. Utility Commitment for Townhome Project

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61
NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **13205 Cypress North Houston Road, Cypress, Harris County, Texas.**

The meeting will be held at **5:30 p.m. on Wednesday, December 4, 2024.**

The subject of the meeting is to consider and act on the following:

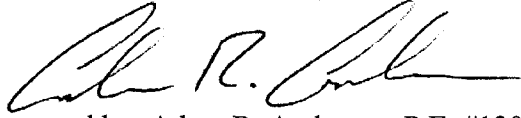
1. Customer Input and Inquiries (*for matters not on the agenda*) (This provides an opportunity for citizens to comment on non-agenda items in advance of regular business of the Board. Comments shall be limited to **three (3) minutes per person**. By state law, comments by the Board members on any item not on the agenda shall be limited to: a) statements of specific factual information given in response to any inquiry; b) a recitation of existing policy in response to an inquiry; or c) a proposal to place the subject on the agenda for a future meeting.)
2. Approve Minutes of November 20, 2024 Board of Directors Meeting
3. Engineer's Report; Design of Facilities; Advertisement for Bids; Construction Contracts; Pay Estimates and Change Orders; Permit Matters; Development and Annexations
4. Pay General Fund Bills; Checks and Invoices
5. Management Reports: Employment Matters; Operations Issues; Acquisition of Facilities or Equipment; Correspondence; Other Issues
6. Discuss North Harris County Regional Water Authority
7. Discuss Water Users Coalition
8. Executive Session to Consider Pending or Threatened Litigation and Personnel Matters
9. Items for Next Agenda



Jennifer Seipel

Jennifer B. Seipel, Attorney for the District

ENGINEER'S STATUS REPORT
HARRIS COUNTY FRESH WATER SUPPLY DISTRICT No. 61
December 4, 2024



Prepared by: Adam R. Anderson, P.E. #130348
 Lockwood, Andrews & Newnam, Inc., TBPE Firm #F-2614

A. Design – Construction Projects

1. Water and Sanitary Relocations: North Eldridge Parkway at FM 1960 (12094) – SPA Funds

<u>Item</u>	<u>Date</u>	<u>Status</u>
<u>#61 Construction Contract</u>		
Final Pay Application approved	8/14/2024	
<u>TxDOT Reimbursement Agreement w/ #61</u>		
4 th Reimbursement Package submittal after easements settled	11/6/2024	
4 th Reimbursement Package Check expected	Jan/Dec 2024	

2. Sanitary Sewer Phase 11 Rehabilitation (125-10012) BI 19 – This project will include the rehab of the remaining lines and manholes observed in the Phase 8 TV Surveys that need rehabilitation. The areas that will be rehabbed in the project are Hastings Green Sections 1, 2 & 3; Huffmeister Rd; Meisterwood Dr; Wortham Corridor; Tuckerton Road; Barwood and Hastings Green WWTPs. The project was awarded to Cruz-Tec, Inc. for \$1,192,330.00 and 220 calendar days. The notice to proceed was issued for 12/4/2023. The current contract substantial completion date is August 24, 2024. The contractor is currently over the amount of days in their contract.
3. Sanitary Sewer Phase 12 TV Surveys (125-10025) BI 19 – LAN has confirmed the scope for this project with the 61 Staff. LAN has given District staff copies of the plan sheets for their review. The areas that this TV phase will cover are Cypress Creek Forest Section 1; Birdcall Lane; Crossbend Village Section 1; Lake of White Oak; Hastings Green Sections 1 & 2; Fallbrook Green; Mansions at Hastings Green; Hastings Green Park; Eldridge Crossings; Falls at White Oak; Cypress Falls Estates; Ravensway Lake; Wortham Falls Sections 1, 2 & 3; Wortham Landing Sections 1, 2, 3 & 4.
4. WWTP 2 (Hastings Green) Lift Station Rehabilitation (12176) BI 19 – The scope of this project is to replace the existing pumps with 5 pumps, all the same size; replace the existing riser pipes, valves and force mains; replace the existing electrical and control panel; rehabilitate the existing wet well and 54” influent pipe. The project was awarded to CFG Industries, LLC. for \$2,113,160 and 140 calendar days. The notice to proceed was issued for 3/28/24. The current substantial completion date is November 8, 2024. The lift station is off bypass and the CIPP liners have been installed.
5. Water Plant No. 2 Recoating (125-10030) BI 19 - Water Plant No. 2 had the interiors and

exteriors of the GSTs and Hydrotanks recoated in 2015. Water Plant No. 2 had its coatings inspected by Preventive Services on 2/21/23. This project will include the recoating the interior and exterior of GSTs and HPTs; and the building, piping, and outside control panels, as needed. Also, the project will include the recoating of the Fallbrook Well and Well #2 sites.

<u>Action</u>	<u>Date</u>	<u>Status</u>
Award	11/20/24	Completed
Pre-Con Meeting	Dec '24	
Start Construction	Jan '25	
Substantial Completion	July '25	

6. Barwood Utility Relocations (125-10046) Drainage Account – The District has partnered with Harris County to install a new storm sewer system in the Barwood Subdivision to help alleviate some flooding within the neighborhood. As a result, some improvements will need to be made to the District’s utilities within the neighborhood. These improvements include installing sanitary sewer conflict manholes, installing sections of new water utilities that cross the proposed storm sewer system and abandoning the conflicting the water utilities. LAN has been tasked to provide plans showing the improvements to the District’s utilities. LAN met with District Staff on 11/20/2024 to review the plans and will be including their comments in the final plan set. LAN submitted the 95% drawings to Harris County on 11/19/2024 for their review.

7. Tower Oaks Relocations (125-10067) Drainage Account - The District has partnered with Harris County to install a new storm sewer system in the Tower Oaks Subdivision to help alleviate some flooding within the neighborhood. As a result, some improvements will need to be made to the District’s utilities within the neighborhood. These improvements include installing sanitary sewer conflict manholes, installing sections of new water utilities that cross the proposed storm sewer system and abandoning the conflicting the water utilities. LAN has been tasked to provide plans showing the improvements to the District’s utilities. LAN will meet with District Staff on to review the plans and will be including their comments in the final plan set. LAN expects to meet with District Staff to review the plans in the next two weeks.

B. Construction Warranty Status

1. Sanitary Sewer Phase 10 Rehab (10011) – The Contractor is Texas Pride Utilities, LLC, warranty inspection to be held around 11/24/2024. Warranty expires 01/24/2025.

2. Utility Relocations for HCFCD E132-00-00 Proposed Channel Improvements (125-10039) – The Contractor is Scohil Construction, warranty inspection to be held around 4/26/2025. Warranty expires 06/26/2025.

3. Water and Sanitary Relocations: North Eldridge Parkway at FM 1960 (12094) – The Contractor is Persons Services Corp., warranty inspection to be held around 1/1/2025. Warranty expires 03/01/2025.

C. Permit / District-Wide Plan Status

1. America's Water Infrastructure Act (AWIA) of 2018 –The Emergency Response Plan was certified and submitted to the EPA on **9/28/21**.
2. WWTP 1 (Barwood) – TPDES Discharge Permit 10876-001
Issued: 6/17/2022, Expires: **6/17/2027**
3. WWTP 2 (Hastings Green) - TPDES Permit No. 10876-002
Issued: 6/17/2022, Expires: **6/17/2027**
4. Water Conservation Plan (WCP)
Submitted: 04/26/2024; Next Plan Update due: **5/1/2029**
5. Drought Contingency Plan (DCP)
Submitted: 04/03/2024; Next Plan Update due: **5/1/2029**
6. TCEQ Emergency Preparedness Plan
Approved by TCEQ: 4/26/10, submitted to the County Judge, Public Utility Commission, Texas Department of Emergency Management and the Harris County Office of Emergency Management.
7. Water Monitoring Plan
Prepared and submitted to the Assistant General Manager on 4/6/23.
8. EPA Lead & Copper Mandate –
District staff reported on 10/9/2024 they submitted submitted the lead and copper inventory to TCEQ prior to the deadline.

D. Miscellaneous Projects

1. NHCRWA Chloramination Systems – Design of the Chloramination Systems at each of the #61 Water Plants for the NHCRWA Transmission Line Engineers is complete.

Project 31C (WP 2 & 3) – Construction Manager is HDR Engineering, Contractor is Main Lane Industries, Ltd.; the pre-con was held on 02/01/24. The notice to proceed was issued for 02/01/24 and there are 405 calendar days. Contractor has completed the work on the ground storage tanks at both water plants.

Project 31D (WP 1) – Construction Manager is HR Green, Inc., Contractor is Reddico Construction Company, Inc.; the pre-con was held on 07/31/24. The notice to proceed was issued for 07/31/24 and there are 420 calendar days. Work on the GST is estimated to start in late July or early August.

Project 31E (WP 4) – Construction Manager is Black and Veatch, Contractor is E.P. Brady; the pre-con was held on 10/16/23. The notice to proceed was issued for 10/16/23 and there are 450 calendar days. Contractor started to perform work at WP#4 on 10/30/2024.

1. WWTP 1 & 2 Capital Improvement Plan – Inventory of Equipment, Condition Assessment and Estimated Costs – The updated Capital Improvement Plan (CIP) for WWTP 1 and 2 was presented to the Board at the 09/13/23 Meeting and the updated CIP was approved at that meeting.
2. Barwood Subdivision Drainage Improvements –
4/12/19 - Harris County Engineering Department received a Drainage Analysis Report of the Barwood Subdivision performed by its Consultant Engineer HT&J. The purpose of the study was to evaluate potential solutions to improve the flooding conditions that occur in Barwood during extreme rain events.

Tax Day Flood (4/16/16) – 31 homes flooded. The average depth of flooding was 2.65 inches with some homes having 12 inches of stormwater.

Hurricane Harvey (8/25/17) – 131 homes flooded. The average depth of flooding was 4.21 inches with some homes having 30 inches of stormwater.

Proposed Solutions/Recommended Approach to Improving Drainage

- Add 1,300 LF of 48-inch RCP along N. Eldridge Parkway
- Add a 25 Ac-ft Detention Pond north of Advance Drive connected to the existing storm sewer system with 220 LF of 48-inch RCP
- Add 2,500 LF of 48-inch RCP, add 1,600 LF of 54-inch RCP and add 860 LF of 72-inch RCP, and remove 4,960 LF of existing RCP
- The opinion of probable cost in 2019 Dollars for construction, contingencies, design and land acquisition is **\$6.9M**

Unresolved Issues

Many houses in Barwood lie below the 100-year tailwater elevations in Channels E132 & E133. The only solution is a regional approach that will lower the water static elevation (WSEL) in these channels. During Hurricane Harvey, residents reported floodwaters coming from the Cypress Creek watershed to the north.

11/2/21 – Harris County Engineering Department Barwood Subdivision Drainage Improvements Plans performed by its Consultant Engineer Amani Engineering, Inc. were sent for review. A Utility Conflict Table was provided by Consultant Engineer Brooks & Sparks.

6/6/22 – Harris County Engineering Department Barwood Subdivision Drainage Improvements Plans performed by its Consultant Engineer Amani Engineering, Inc. were provided. An updated Utility Conflict Table was provided by Consultant Engineer Brooks & Sparks showing water line conflicts and sanitary sewer conflicts. Construction is expected to start in 2023.

2/1/23 – Harris County Engineering Department submitted 90% plans to LAN for review. LAN reviewed the updated plans and confirmed the locations of the proposed utility conflicts.

1/22/24 – A Meeting was held with Harris County, the District and LAN to discuss an interlocal agreement for the proposed improvements including adjustment of HCFWSD #61 utilities. The County is currently looking to bid the project in May and the adjustment of the HCFWSD #61 utilities will be designed by LAN and included in the Harris County bid package.

3. Tower Oaks Meadows Subdivision Drainage Improvements

5/2/19 - Harris County Engineering Department received a report on Tower Oaks Meadows Subdivision Drainage Improvements performed by its Consultant Engineer HDR Engineering.

Proposed Solutions/Recommended Approach to Improving Drainage

- Construct a 48” to 9’x4’ RCB storm sewer trunk along Foxburo Drive.
- Construct a 30” to 48” RCP storms sewer along Marrs & a 30” stub out on Maxim.
- Construct a 30” to 42” RCP storm sewer along Honey Grove
- Construct a 42” to 60” RCP storm sewer along N. Eldridge Parkway
- Re-grade ditches. Affected streets to be re-constructed from crowned asphalt roadways to curb and gutter concrete roadways. Roadway profiles will provide a cascading effect to convey the extreme event runoff to E132-00-00
- Provide 20.6 Ac-ft of Detention Storage to offset increases in peak discharge to E132
- The preliminary opinion of probable construction cost in 2019 \$ is \$8.7M. The Detailed Design Fee is \$1.1M and the property acquisition costs for the Detention Pond is \$1.5M, **a total of \$11.3M.**

11/29/21 - Harris County Engineering Department received 30% Complete Plans on Tower Oaks Meadows Subdivision Drainage Improvements performed by its Consultant Engineer Amani Engineering. A utility Conflict Table was provided. Multiple water, sanitary & storm sewer conflicts were identified. Anticipated construction start is 2024/2025.

1/22/24 – A Meeting was held with Harris County, the District and LAN to discuss an interlocal agreement for the proposed improvements including adjustment of HCFWSD #61 utilities. The County is currently looking to bid the project in May and the adjustment of the HCFWSD #61 utilities will be designed by LAN and included in the Harris County bid package.

4. HCFCD Channel E132-00-00 Proposed Drainage Improvements

The goal is to provide additional Detention Storage to offset the impact of the proposed Barwood & Tower Oaks Meadows Subdivision Drainage Improvements. The proposed improvements include –

- Widening the E132 Channel Section, lowering the channel profile and placing drop structures
- Removing the common berms between the Wortham Landing DP and the Crossbend Village DP with the HCFCD DP
- Lowering the Wortham Landing DP approximately 1.5 feet
- Restricting various storm sewer outfalls to the channel without causing upstream flooding

5. Update District Utility Maps – #61 Staff is reviewing and updating the previous maps and when finished will hand off to LAN to update. We will include the Eldridge/FM 1960 relocated water & sanitary lines and related fire lines.
6. Water Plant No. 1 Coating Inspection – Water Plant No. 1 had its coatings inspected by Preventive Services on 2/28/23. Water Plant No. 1 had the exteriors of the GST and EST in 2015. Preventive Services has provided LAN a copy of the coating’s inspection report. The report states the GST needs to have its interior and exterior recoated; EST needs to have a small hole patched, exterior roof recoated, and interior recoated; and the building exterior should be recoated when the plant is down. LAN has discussed a recoating schedule with 61 staff, and the project is scheduled to start construction in Fall 2025 due to Water Plant No 2 being moved to Fall 2024. Funds for this project would come out of Bond Issue No. 19.

D. Site Plan Review / Utility Commitments

1. **13404 Cypress N Houston** - Proposed **Addition** of Basketball Court and Restrooms to the existing Cypress United Methodist Church complex. Requesting 1 ESFC; Water 420 gpd, Wastewater 250 gpd. Contact is Matthew Smith with ALJ Lindsey. The Utility Commitment was approved at the 6/8/22 Board meeting.
- 2.
3. **11300 FM 1960 W (western portion in Tr 57)** – Proposed Beck Masten Building & parking area.
4. **12150 FM 1960 W (Tr 9A1)** – Proposed **Redevelopment** of NTB into **Tommy Car Wash**. Located east of Eldridge in the Kroger Shopping Center. Terra Associates - David Sepulveda. Requesting service to 39.6 ESFC; 12,870 gpd Water; 9,900 gpd Wastewater.
5. **12445 FM 1960 W (Tr 31B1)** - Proposed **Redevelopment** of Walgreens into a **WSS Shoes Store**. 14,953 SF Retail Building; 4.2 ESFC; 1,366 gpd Water; 1,050 gpd Wastewater. Completed except for a sign within the sanitary sewer easement. Encroachment granted.
6. **Tr 5C Huffmeister Road** – Alex Bibb 832.496.9062
7. **11003 Jones Road (Tr 61)** - Proposed **New Development** of **50 Unit Motel**, 37.77 ESFC, 9,442 gpd Wastewater, 12,275 gpd Water. Construction is underway.
8. **Tract 7 – Fournace Tract**
9. **14140 Cypress N. Houston (MP Technologies Tract)** – On 7/20/22, #61 Staff & LAN met with Andrew Faterkowski, Regional VP, Texas Division, MP Technologies, LLC to discuss **potential annexation**, and water & sanitary sewer service to the tract. The Annexation Feasibility Report was presented to the Board on 9/26/22 and emailed to MP Technologies. The Utility Commitment was approved at the 1/18/23 Board Meeting. On 5/8/23, M&P Technologies submitted their check to prepare the annexation documents. The Board approved the annexation at the 7/10/24 Board meeting.

10. **11220 FM 1960 (Tract 63)** – Proposed **New Development** of 4 office/warehouses.
11. **13845 Cypress N. Houston (Laundry Loop)** – Proposed redevelopment of existing lease space.
12. **12020 FM 1960 (Flying Biscuit)** - Proposed redevelopment of existing lease space.
13. **Huffmeister and Birdcall** – Proposed new development of a 35-townhome private development. Requested capacity is 35 ESFCs or 14,700 gpd for water and 11,025 gpd for wastewater.
14. **12411 FM 1960** – Proposed redevelopment of gas station to include bigger convenience store.

F. Potential Annexation or Out-of-District Service Requests

1. **14210 Cypress N. Houston** - On 12/9/22 LAN was contacted by Gregory Patch, P.E., Vice President, LJA Engineering to discuss existing nearby HCFWSD 61 utilities on behalf of their client, Travis Smith, Land Advisory Services, who is an investor looking to purchase and resell the property to a Multi-Family, Retail, or Office Space developer.

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Date: Wednesday, December 4, 2022
 Time: 09:56AM
 User: PMAGEE

HARRIS COUNTY F.W.S.D. #61
Check Register - Standard
 Period: 12-24 As of: 12/4/2024

Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Period Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: HCFW61												
Acct / Sub:	10101		000000									
058769	CK	12/2/2024	014	GRAINGER	12-24		074261	VO	9265215963	12/2/2024	0.00	904.24
058769	CK	12/2/2024	014	GRAINGER	12-24		074263	VO	9321663867	12/2/2024	0.00	728.58
058769	CK	12/2/2024	014	GRAINGER	12-24		074264	VO	9320181630	12/2/2024	0.00	159.19
058769	CK	12/2/2024	014	GRAINGER	12-24		074272	VO	9317336833	12/2/2024	0.00	120.72
058770	CK	12/2/2024	076	DOUGLAS MECHANICAL, INC	12-24		074260	VO	82175882	12/2/2024	0.00	1,912.73
Check Total												12,228.00
058771	CK	12/2/2024	093	U.S. Postmaster	12-24		074271	VO	P1150	12/2/2024	0.00	350.00
058772	CK	12/2/2024	100	SMITH, MURDAUGH, LITTLE,	12-24		074262	VO	45784lbs	12/2/2024	0.00	19,551.13
058773	CK	12/2/2024	109	GEO GLEN ENTERPRISE	12-24		074275	VO	9-261589	12/2/2024	0.00	1,275.00
058774	CK	12/2/2024	1469	CHAMPIONS HYDRO-LAWN,	12-24		074259	VO	94609	12/2/2024	0.00	480.00
058775	CK	12/2/2024	1502	METLIFE SMALL BUSINESS C	12-24		074270	VO	05384590	12/2/2024	0.00	4,551.95
058776	CK	12/2/2024	1666	GALSON AUTO & BODY	12-24		074278	VO	0127275	12/2/2024	0.00	99.30
058777	CK	12/2/2024	230	Hahn Equipment Co., Inc.	12-24		074266	VO	120531	12/2/2024	0.00	8,285.38
058778	CK	12/2/2024	3607	PFEIFFER & SON, LTD	12-24		074276	VO	s15936	12/2/2024	0.00	823.56
058779	CK	12/2/2024	591	BUTLER BUSINESS PRODU	12-24		074279	VO	122856-0	12/2/2024	0.00	1,353.06

Date: Wednesday, December 4, 202
 Time: 09:56AM
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HARRIS COUNTY F.W.S.D. #61
Check Register - Standard
 Period: 12-24 As of: 12/4/2024

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 Report: 03630.rpt
 Company: HCFW61

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
058780	CK	12/2/2024	6065 DataVox, Inc	12-24	074265	VO	1214523	12/2/2024	0.00	1,800.00
058781	CK	12/2/2024	6200 COMCAST BUSINESS	12-24	074267	VO	223113276	12/2/2024	0.00	547.52
058781	CK	12/2/2024	6200 COMCAST BUSINESS	12-24	074268	VO	223113363	12/2/2024	0.00	2,353.61
058782	CK	12/2/2024	6201 C & S JANITORIAL SERVICES	12-24	074273	VO	50259	12/2/2024	0.00	2,901.13 475.00
058783	CK	12/2/2024	811 Magee~Pamela S.	12-24	074258	VO		12/2/2024	0.00	243.18
058784	CK	12/2/2024	8422 TXU ENERGY	12-24	074269	VO	054007496477	12/2/2024	0.00	50,755.94
058785	CK	12/2/2024	9403 MYRTLE CRUZ, INCORPORA	12-24	074277	VO	october	12/2/2024	0.00	2,090.04
058786	CK	12/2/2024	9531 THE SHERWIN WILLIAMS CO	12-24	074274	VO	6016-49379	12/2/2024	0.00	81.44
058787	CK	12/3/2024	067 CFI SVC's Inc.	12-24	074280	VO	90762	12/3/2024	0.00	393.54
058788	CK	12/3/2024	1707 ELECTRICAL FIELD SERVICE	12-24	074282	VO	44482	12/3/2024	0.00	95.50
058789	CK	12/3/2024	6065 DataVox, Inc	12-24	074283	VO	1214122	12/3/2024	0.00	230.00
058790	CK	12/3/2024	613 AQUA-QUEST	12-24	074281	VO		12/3/2024	0.00	6,080.00
058791	CK	12/4/2024	1090 ACCURATE METER & BACKF	12-24	074285	VO	43251-reissue	12/4/2024	0.00	175.00
058792	CK	12/4/2024	156 WATER UTILITY SERVICES, I	12-24	074284	VO	95246	12/4/2024	0.00	1,020.00

Date: Wednesday, December 4, 202
 Time: 09:56AM
 User: PMAGEE

HARRIS COUNTY F.W.S.D. #61
Check Register - Standard
 Period: 12-24 As of: 12/4/2024

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 Report: 03630.rpt
 Company: HCFW61

Check Nbr	Check Type	Check Date	Vendor ID	Vendor Name	Period To Post	Ref Closed	Doc Nbr	Invoice Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
24												

Check Type	Count	Amount Paid
Regular	24	117,250.88
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	24	117,250.88

Acct Sub Total: 117,250.88

Company Disc Total 0.00 Company Total 117,250.88

Harris County Fresh Water Supply District 61

2025 Operating Budget

Revenues	2024 Budget	2025 Budget	2024 Monthly	2025 Monthly	Total Budget	Actual	Variance	Notes
30100 Water Sales Customers	900,000	850,000	75,000	70,833			0	Decrease 50,000
30800 Misc. Water Sales (Transient)	5,000	7,000	417	583			0	Increase 2,000
30900 Water Sales MUD No. 248	134,160	137,648	11,180	11,471			0	CPI Increase 2.6%
31100 Sewer Sales Customers	1,422,000	1,500,000	118,500	125,000			0	Increase 78,000 Adj.
31500 Sewer Sales MUD No. 69	272,000	279,072	22,667	23,256			0	CPI Increase 2.6%
31700 Sewer Sales MUD No. 222	240,000	315,000	20,000	26,250			0	Increase 31,25% (New Contract)
31800 Sewer Sales MUD No. 248	433,440	444,709	36,120	37,059			0	CPI Increase 2.6%
31900 Scrap Metal/Old Equipment Sales	0	0	0	0				Same
32000 Connection Fee/ Reconnect Fee	12,000	10,000	1,000	833			0	Decrease 2,000
32100 Miscellaneous Income/Fees/Penalties	70,000	70,000	5,833	5,833			0	Same
32300 Interest Income	370,000	350,000	30,833	29,167			0	Decrease 20,000
33000 TWA Water - Sewer	16,000	14,500	1,333	1,208			0	Decrease 1,500
33100 Tap Fees	65,000	25,000	5,417	2,083			0	Decrease 40,000
33300 NHCRWA Assessments	2,372,500	2,210,000	197,708	184,167			0	Decrease 162,500
33400 Maintenance Charge MUD No. 248	13,000	13,338	1,083	1,112			0	CPI Increase 2.6%
33401 Equipment Charge	40,000	41,040	3,333	3,420			0	CPI Increase 2.6%
33410 Infrastructure Rehabilitation MUD No. 248	220,000	225,720	18,333	18,810			0	CPI Increase 2.6%
33411 Infrastructure Rehabilitation - Sewer	124,000	127,224	10,333	10,602			0	CPI Increase 2.6%
33500 Meter Rental	1,000	1,500	83	125			0	Increase 500.00
33600 Grease Trap	8,000	9,000	667	750			0	Increase 1,000
36000 SPA Capital Income	528,000	264,000	44,000	22,000			0	Decrease 264,000
36001 SPA Operating Income	792,000	1,056,000	66,000	88,000			0	Increase 264,000
36100 Property Tax Coll. Charge	66,000	66,000	5,500	5,500			0	Same
37300 Easement & Annexation Reimbursement	0	0	0	0			0	Same
37400 Operating Income MUD 248	260,000	333,458	21,667	27,788			0	CPI Increase 2.6% + Adjustment
37500 Annex & Utility Commitment	1,000	1,000	83	83			0	Same
30500 Water Sales MUD No.69	0		0	0			0	
30600 Water Sales Timberlake ID	0		0	0			0	
30700 Water Sales MUD No. 222	0		0	0			0	
30920 Water Sales MUD No. 188	0		0	0			0	
Total Revenues	8,365,100	8,351,209	697,092	695,934			0	

Harris County Fresh Water Supply District 61

2025 Operating Budget

Expenses Offset By SPA	2024 Budget	2025 Budget	2024 Monthly	2025 Monthly	Total Budget	Actual	Variance	Notes
42021	Utilities Water No. 1	35,000	35,000	2,917	2,917		0	Same
42022	Utilities Water No. 2 (Well #283)	88,200	110,000	7,350	9,167		0	Increase 21,800
42023	Utilities Water No. 3	51,710	60,000	4,309	5,000		0	Increase 8,290
42020	Utilities Water No. 4	63,700	65,000	5,308	5,417		0	Increase 1,300
42031	Utilities STP No. 1	110,000	125,000	9,167	10,417		0	Increase 15,000
42032	Utilities STP No. 2	185,000	180,000	15,417	15,000		0	Decrease 5,000
42041	Utilities Oakcliff Lift Station	3,000	4,000	250	333		0	Increase 1,000
42042	Utilities Crossbend Village Lift Station	360	360	30	30		0	Same
42043	Utilities Lift Station #2	2,200	2,500	183	208		0	Increase 300.00
42044	Utilities Lift Station #3	1,080	1,080	90	90		0	Same
42045	Utilities Elevated Storage No.2	459	459	38	38		0	Same
42046	Utilities Eldridge Lift Station	1,750	1,750	146	146		0	Same
42048	Utilities Wortham Landing Lift Station	1,230	2,000	103	167		0	Increase 770.00
42049	Utilities Wortham Falls Lift Station	1,500	1,800	125	150		0	Increase 300.00
42050	Utilities Ravensway Lake Lift Station	800	800	67	67		0	Same
84200	Utilities Admin. Office Building	8,000	8,000	667	667		0	Same
47021	Chemicals Water No. 1	10,000	14,500	833	1,208		0	Increase 4,500
47022	Chemicals Water No. 2	13,100	24,000	1,092	2,000		0	Increase 10,900
47023	Chemicals Water No. 3	18,216	20,000	1,518	1,667		0	Increase 1,784
47024	Chemicals HG WTR2 Well 3	12,074	20,000	1,006	1,667		0	Increase 7,926
47025	Chemicals Water No. 4	27,600	55,000	2,300	4,583		0	Increase 27,400
47031	Chemicals STP No. 1	9,200	5,000	767	417		0	Decrease 4,200
47032	Chemicals STP No. 2	16,100	15,000	1,342	1,250		0	Decrease 1,100
48133	Retention Pond Maintenance	190,000	175,000	15,833	14,583		0	Decrease 15,000
48150	Security	25,000	5,000	2,083	417		0	Decrease 20,000
	Total Expenses Offset By SPA	875,279	931,249	72,940	77,604		0	
43031	Sludge Removal STP No. 1	75,000	85,000	6,250	7,083		0	Increase 10,000
43032	Sludge Removal STP No. 2	155,000	170,000	12,917	14,167		0	Increase 15,000
44000	Lab Testing Distribution	30,000	25,000	2,500	2,083		0	Decrease 5,000
44001	Lab Testing Collections	15,000	15,000	1,250	1,250		0	Same
44031	Lab Testing STP 1	24,000	28,000	2,000	2,333		0	Increase 4,000
44032	Lab Testing STP 2	28,000	30,000	2,333	2,500		0	Increase 2,000
45000	Repairs & Maint.. Dist. & Improvements	65,000	65,000	5,417	5,417		0	Same

Harris County Fresh Water Supply District 61

2025 Operating Budget

	Expenses	2024 Budget	2025 Budget	2024 Monthly	2025 Monthly	Total Budget	Actual	Variance	Notes
45001	Repairs & Maint.. Coll & Improvements	25,000	25,000	2,083	2,083			0 Same	
45021	Repairs & Maint.. Water Plant 1	10,000	10,000	833	833			0 Same	
45022	Repairs & Maint.. Water Plant 2	17,000	25,000	1,417	2,083			0 Increase 8,000	
45024	Repairs & Maint.. Water Plant 3	20,000	20,000	1,667	1,667			0 Same	
45025	Repairs & Maint.. Water Plant 4	12,000	12,000	1,000	1,000			0 Same	
45031	Repairs & Maint.. STP No. 1	55,000	55,000	4,583	4,583			0 Same	
45032	Repairs & Maint.. STP No.2	75,000	75,000	6,250	6,250			0 Same	
45033	Repairs & Maint.. Wortham Falls	2,000	2,000	167	167			0 Same	
45034	Repairs & Maint.. Ravensway	3,000	3,000	250	250			0 Same	
45041	Repairs & Maint.. Oakcliff Lift Station	4,000	4,000	333	333			0 Same	
45042	Repairs & Maint.. Crossbend Village US	2,000	2,000	167	167			0 Same	
45043	Repairs & Maint.. Lift Station 2	2,000	2,000	167	167			0 Same	
45044	Repairs & Maint.. Lift Station 3	2,000	2,000	167	167			0 Same	
45045	Repairs & Maint.. Elevated 2	2,500	2,500	208	208			0 Same	
45046	Repairs & Maint.. Eldridge Lift Station	3,000	3,000	250	250			0 Same	
45047	Repairs & Maint.. Wortham Landing L/S	4,000	4,000	333	333			0 Same	
49000	Truck Repair	15,000	15,000	1,250	1,250			0 Same	
49010	Truck Fuel	75,000	50,000	6,250	4,167			0 Decrease 25,000	
49011	Truck Purchase	100,000	0	8,333	0			0 Decrease 100,000	
49012	Field Equipment Repair	25,000	25,000	2,083	2,083			0 Same	
49013	Diesel Fuel	22,000	50,000	1,833	4,167			0 Increase 28,000	
49200	Cellular Services	12,000	15,000	1,000	1,250			0 Increase 3,000	
50100	Employee Payroll	1,700,000	1,841,100	141,667	153,425			0 Increase 8.3%	
56010	TCDRS	133,130	144,179	11,094	12,015			0 Increase 8.3%	
50300	Health & Disability Insurance	724,412	747,478	60,368	62,290			0 Increase 23,066	
51100	TEC	9,419	10,200	785	850			0 Increase 8.3%	

Harris County Fresh Water Supply District 61

2025 Operating Budget

Expenses	2024 Budget	2025 Budget	2024 Monthly	2025 Monthly	Total Budget	Actual	Variance	Notes
51200 FICA Employer	111,354	120,596	9,280	10,050			0 Increase 8.3%	
51300 Medicare Employer	27,107	29,356	2,259	2,446			0 Increase 8.3%	
71100 Engineering Fees	175,000	175,000	14,583	14,583			0 Same	
71200 Accounting Fees	35,000	35,000	2,917	2,917			0 Same	
71201 Audit Fees	24,000	28,000	2,000	2,333			0 Increase 4,000	
71300 Attorney Fees	200,000	200,000	16,667	16,667			0 Same	
71420 Permit Fees Water	16,000	16,000	1,333	1,333			0 Same	
71430 Permit Fees Sewer	50,000	50,000	4,167	4,167			0 Same	
71600 NHC Regional Water Authority	2,352,000	2,320,500	196,000	193,375			0 Decrease 31,500	
71610 Website Expense	2,500	3,000	208	250			0 Increase 500	
71650 Texas Water Assessment	15,554	17,000	1,296	1,417			0 Increase 1,446	
72400 Bank Service Charges	1,500	1,500	125	125			0 Same	
72600 Education/license/travel/membership	35,000	35,000	2,917	2,917			0 Same	
72800 Meetings And Events	35,000	35,000	2,917	2,917			0 Same	
72900 Election Expense	20,000	0	1,667	0			0 Decrease 20,000	
73500 Equipment Purchase Office	5,000	5,000	417	417			0 Same	
73600 Equipment/Tools Purchase Field	20,000	10,000	1,667	833			0 Decrease 10,000	
73700 Safety Equipment	5,000	5,000	417	417			0 Same	
74100 Office/Communications/Network	40,000	35,000	3,333	2,917			0 Decrease 5,000	
74400 General Insurance	163,096	165,486	13,591	13,791			0 Increase 2,390	
75400 Uniforms	15,000	18,000	1,250	1,500			0 Increase 3,000	
75500 Physicals & Employee Medical	2,000	2,000	167	167			0 Same	
76100 Office Expense	30,000	30,000	2,500	2,500			0 Same	
76200 Computer / Software Expense	30,000	75,000	2,500	6,250			0 Increase 45,000 (New Computers, Software)	
77000 Rubbish Removal	25,000	25,000	2,083	2,083			0 Same	
77700 Postage	32,000	32,000	2,667	2,667			0 Same	
78400 Miscellaneous Operations	20,000	20,000	1,667	1,667			0 Same	
84500 Repairs & Maintenance Building	25,000	40,000	2,083	3,333			0 Increase 15,000	
Total Expenses	7,833,851	8,022,144	652,821	668,512	0	0	0	

Harris County Fresh Water Supply District 61

2025 Operating Budget

	2024 Budget	2025 Budget																		
Excess Revenues	531,249	329,065																		
SPA Capital	528,000	264,000																		
	3,249	65,065																		