

## **HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

November 13, 2024

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, November 13, 2024 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jon Morgan, President  
Ben Solis, Vice President  
Darrell Barroso, Secretary  
Lary Cangelose, Assistant Secretary  
Mike Kelley, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board considered the minutes for the meeting held on November 6, 2024. Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.
3. Mr. Anderson presented the engineer’s report, a copy of which is attached hereto. He reported that work on the N. Eldridge Parkway sanitary sewer and water line relocation project is complete, and his office submitted the fourth reimbursement package to the Texas Department of Transportation. They have received several comments and are addressing them.

With regard to the recoating of water plant no. 2, Mr. Anderson stated that the District received three bids, which are being reviewed by his office now. The engineer will bring a recommendation of award to the next meeting.

As for the Hastings Green lift station rehabilitation project, the engineer stated that the project is substantially complete, with the lift station being off bypass pumping and the CIPP liners having been installed.

After discussion, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board then reviewed a proposed draft of the operating budget for the fiscal year ending on December 31, 2025. In connection with that review, the Board discussed

certain increases and decreases in budgeted items, including, for example, changes to the fees paid to the North Harris County Regional Water Authority, increases in chemical costs, and increases in computer and software expenses. After review and discussion, upon motion made by Director Kelley, seconded by Director Barroso, and unanimously carried, the Board approved the budget as presented.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Ms. Magee stated that she had no new information to report.

Mr. Breeding presented a proposal for the purchase of a new truck in the amount of \$41,012.52. The Board previously authorized the truck purchase, so no action was needed.

Mr. Homan provided an update as to happenings with the North Harris County Regional Water Authority.

Upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

7. There was no executive session.

8. Lastly, the Board considered items for the next agenda, including personnel matters.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

### Short Term Action Items

1. Personnel Matters

### Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248