

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

November 6, 2024

The Board of Directors ("Board") of Harris County Fresh Water Supply District No. 61 ("District") met on Wednesday, November 6, 2024 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jon Morgan, President
Ben Solis, Vice President
Darrell Barroso, Secretary
Lary Cangelose, Assistant Secretary
Mike Kelley, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board considered the minutes for the meeting held on October 23, 2024. One change was suggested, and upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the minutes as amended.
3. Mr. Anderson presented the engineer's report, a copy of which is attached hereto. He reported that work on the N. Eldridge Parkway sanitary sewer and water line relocation project is complete, and his office will submit the fourth reimbursement package to the Texas Department of Transportation for approval by the end of this week.

With regard to the recoating of water plant no. 2, Mr. Anderson stated that a pre-bid meeting was held today and went well.

As for the Hastings Green lift station rehabilitation project, the engineer presented and recommended approval of Change Order No. 1 in the amount of \$36,000 for the repair of a 17-foot length of pipe within the plant site. Upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the change order as presented.

The Board then discussed the status of water well no. 2 at the Hastings Green water plant. Mr. Homan stated that the well was pulled by Weisinger, and they recommend repair work in the amount of \$326,758. Mr. Homan stated that the project will be run through the buy board, and the District has bond funds allocated towards such project. Accordingly, upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved

the proposal as presented and granted Mr. Homan discretion to make decisions related to the project, should they arise.

After discussion, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Ms. Magee presented the 2025 calendars for safety meetings and holiday.

Ms. Magee presented the technology policy that will be provided to the District's employees instructing them to remove applications such as TikTok from any devices owned by the District or used for District business.

Mr. Breeding stated that another air conditioner unit at the administration building has failed. He presented a proposal for the replacement of the unit in the amount of \$12,228. Upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the proposal as presented.

Mr. Breeding also reported that District personnel continues to work on contract negotiations with Harris County MUD No. 222.

Mr. Homan stated that the District's new employees are performing well in their roles. The Board discussed recognition of a long-time employee who will be retiring soon.

Mr. Homan also stated that the District's automated meter software should be ready for use by the public in early 2025.

Mr. Homan provided a brief update on the status of the District's dispute with Harris County MUD 69.

Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the management report as presented.

6. The Board then discussed the most recent meeting of the Authority, which several directors and Mr. Homan attended. The Board discussed the events of the meeting. The Board also discussed the recent results of the election for the Authority's board of directors.

7. With regard to the Water Users Coalition, Mr. Homan discussed holding a meeting with Melissa Rowell, the District's representative from the Authority, to discuss the ways in which she might better represent her constituents.

8. There was no executive session.

9. Lastly, the Board considered items for the next agenda, including discussion of the draft budget for the fiscal year ending on December 31, 2025.

There being no further business to come before the Board, the meeting was adjourned.

Daniel A. Barron
Secretary

Short Term Action Items

1. Budget Discussion

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248