

## **HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

August 14, 2024

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, August 14, 2024 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jon Morgan, President  
Ben Solis, Vice President  
Darrell Barroso, Secretary  
Lary Cangelose, Assistant Secretary  
Mike Kelley, Treasurer

and the following were absent:

None

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board considered the minutes for the meeting held on July 24, 2024. Upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.
3. Mr. Anderson presented the engineer’s report, a copy of which is attached hereto. He reported that work on the N. Eldridge Parkway sanitary sewer and water line relocation project is complete. Accordingly, he presented and recommended approval of Pay Application No. 12 and Final to Persons Services Corp. in the amount of \$537,734.63. The Board discussed the way in which the project progressed and finished, with the engineer and Mr. Homan stating that in the end, Persons Services Corp., performed their obligations in a satisfactory manner. Upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved the pay application as presented. Mr. Anderson also stated that his office is working on the fourth reimbursement project to be submitted to the Texas Department of Transportation.

With regard to phase 11 of the District’s sanitary sewer rehabilitation project, the contractor is on schedule and work is ongoing. The substantial completion date is in September.

Mr. Anderson provided an update on the Hastings Green lift station rehabilitation project, stating that work is proceeding at a fast pace. The substantial completion date is August 24, 2024.

After discussion, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Ms. Magee stated that the District hired a new temporary office worker to fill in for another worker who will be out on leave.

Mr. Breeding stated that one of the air conditioner units at the administration building has failed. He presented proposals for units from Carrier, Trane, and Goodman. After some discussion, the Board approved the proposal from Trane in the amount of \$12,628.00.

Mr. Breeding reported that the North Harris County Regional Water Authority (the "Authority") is at the District's water facilities working on connections to provide surface water to the District.

Mr. Breeding stated that the District's new employees have commenced work at the District. Mr. Homan reported that the District also interviewed a new person for the assistant operations manager position.

Mr. Homan provided an update on the District's renewal of its medical insurance. He stated that the District's proposal includes thirteen percent (13%) increase in cost. Mr. Homan stated that he is looking to present a revised proposal that changes some of the coverages to reduce the cost.

Mr. Homan discussed the recent town hall meeting on July 31, 2024 with Harris County Precinct No. 3 Commissioner Tom Ramsey. The Board agreed that the meeting was well-attended, information, and successful.

Mr. Homan confirmed that the dead trees by the administration building fence were removed.

Mr. Homan stated that Schneider Electric is investigating issues being experienced with the soft start at water plant no. 4.

Upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

6. The Board then discussed the most recent meeting of the Authority, which several directors and Mr. Homan attended. The Board discussed the events of the meeting, noting

that two of the directors voted against all of the projects presented for approval. The Board also discussed the various disputes that occurred during the meeting.

7. With regard to the Water Users Coalition, Mr. Homan confirmed that the organization continues to gain momentum and assist where needed.

8. At 6:47 p.m., the Board entered into executive session to discuss potential litigation. At 7:10 p.m., the Board exited executive session and directed its attorney to file a response to the request for relief filed by Harris County MUD No. 69.

9. Lastly, the Board considered items for the next agenda.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248