

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

July 10, 2024

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, July 10, 2024 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jon Morgan, President
Ben Solis, Vice President
Darrell Barroso, Secretary
Lary Cangelose, Assistant Secretary
Mike Kelley, Treasurer

and the following were absent:

None

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board considered the minutes for the meeting held on June 26, 2024. Upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the minutes as presented.
3. Mr. Anderson presented the engineer’s report, a copy of which is attached hereto. He reported that work on the N. Eldridge Parkway sanitary sewer and water line relocation project is complete, with a final inspection with the Texas Commission on Environmental Quality to be held soon.

With regard to phase 11 of the District’s sanitary sewer rehabilitation project, the contractor is on schedule and work is ongoing.

After discussion, upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board then discussed a request for a utility commitment letter from the developer of the tract located at 9526 Huffmeister Road. The engineer confirmed that the District has the capacity to serve this development, which is within the boundaries of the District. Subject to that discussion, upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved issuance of the letter as presented.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. The Board discussed the ethics letter and update by Investment Officers Jerry Homan, Brian Breeding, Pam Magee, and Mary Jarmon. The attorney noted that annually the District's investment officers are required to disclose whether they have any personal business relationships with any entities seeking to sell an investment to the District. The investment officers indicated that they have no such relationships. The attorney confirmed the disclosures would be filed with the Texas Ethics Commission as required by law.

7. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Ms. Magee stated that she had no new information to provide.

Mr. Breeding stated that the new audio-visual equipment at the District's administration building has been installed.

Mr. Breeding also confirmed that the recent invoices sent to Harris County MUD No. 69 and Lakeside Place PFC were sent and received.

Mr. Breeding reported that two potential new employees were interviewed. One has been hired and is scheduled to begin work soon, and the second will be going through the hiring process soon thereafter.

Mr. Homan then provided an update on the District's efforts during and following Hurricane Beryl. He stated that some District facilities lost power, but the generators that provide an alternative source of power to those facilities worked as they should. He stated that some facilities remain without power as of today, but power has been restored to most facilities.

Lastly, Mr. Homan reminded the Board of the upcoming town hall meeting on July 31, 2024 with Harris County Precinct No. 3 Commissioner Tom Ramsey. The meeting is being sponsored by the Water Users Coalition.

Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the management report as presented.

8. Mr. Breeding confirmed that the District's annual emergency operations status and critical load filing has been submitted.

9. The Board considered a Petition to the City of Houston for the annexation of 14.2614 acres of land along Cypress N. Houston. Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the petition as presented.

10. The Board then discussed the most recent meeting of North Harris County Regional Water Authority (the "Authority"), which several directors and Mr. Homan attended. The Board discussed the events of the meeting, noting that it had to be canceled due to a lack of quorum. The Board noted that the cancelation occurred with no advance notice.

11. There was no executive session.

12. Lastly, the Board considered items for the next agenda.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248