

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

June 12, 2024

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, June 12, 2024 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jon Morgan, President
Ben Solis, Vice President
Darrell Barroso, Secretary
Lary Cangelose, Assistant Secretary
Mike Kelley, Treasurer

and the following were absent:

None

Also present were Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Jake Kocurek, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.

2. The Board considered the minutes for the meeting held on May 22, 2024. Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Kocurek presented the engineer’s report, a copy of which is attached hereto. He reported that work on the N. Eldridge Parkway sanitary sewer and water line relocation project is nearing completion. In connection with that project, he presented Change Order No. 7 in the amount of \$14,808.09 to adjust a manhole at the request of the Texas Department of Transportation. The engineer noted that such expense will be included in the District’s final reimbursement package. Upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved the change order as presented.

With regard to phase 11 of the District’s sanitary sewer rehabilitation project, the contractor is on schedule.

As for the District’s relocation of utilities necessitated by Harris County’s E132 drainage improvement project, the contractor has completed all work, and a final inspection with the Texas Commission on Environmental Quality will be held soon.

The engineer reported that the Hastings Green lift station rehabilitation project is still on schedule, with the notice to proceed issued in late March. The project is scheduled to be completed in August.

After discussion, upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Kelley, seconded by Director Barroso, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. The Board tabled consideration of the letter to Lakeside Place PFC.

6. Ms. Magee and Mr. Breeding presented the management report. Ms. Magee confirmed the directors' reservations for the upcoming Association of Water Board Directors conference.

Mr. Breeding then provided an update on a variety of matters, including contract negotiations with Harris County MUD No. 222, issues with the audio-visual equipment at the District's administration building following the recent power outages, and other ongoing projects.

Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the management report as presented.

7. Ms. Seipel presented a contract with Arbitrage Compliance Specialists for work associated with the District's outstanding bond issues, noting that the contract authorizes them to perform a review of those bonds for purposes of compliance with Internal Revenue Service regulations and other legal requirements. Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board authorized engagement of Arbitrage Compliance Specialists to provide arbitrage rebate services for the bonds as discussed.

8. The Board then discussed the most recent meeting of North Harris County Regional Water Authority (the "Authority"), which several directors and Mr. Homan attended. The Board discussed the events of the meeting and the direction being taken by their board of directors. The Board noted that it was one of the Authority's shorter meetings in recent memory.

9. With regard to the Water Users Coalition, Mr. Breeding stated that Mr. Homan is working to schedule a meeting with several guests, including Harris County Precinct No. 3 Commissioner Tom Ramsey.

10. There was no executive session.

11. Lastly, the Board considered items for the next agenda, including the letter to Lakeside Place PFC and consideration of a new wastewater treatment agreement with Harris County MUD No. 222.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Letter to Lakeside Place PFC
2. Wastewater Treatment Agreement with Harris County MUD No. 222

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248