

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

May 8, 2024

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, May 8, 2024 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Mike Kelley, President
Jon Morgan, Vice President
Ben Solis, Secretary
Darrell A. Barroso, Assistant Secretary
Lary Cangelose, Treasurer

and the following were absent:

None

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board considered the minutes for the meeting held on April 24, 2024. Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the minutes as presented.
3. The President of the Board executed the Certificates of Election indicating that Directors Cangelose, Morgan, and Solis were elected without opposition to serve an additional four-year term on the Board pursuant to the cancellation of the May 4, 2024 election. The newly elected directors (i) presented their Statement of Appointed/Elected Officer and Letter of Qualification and (ii) completed the conflicts disclosure questionnaire. The Board accepted their Oaths of Office, and Directors Cangelose, Morgan, and Solis then began their new terms.
4. The Board considered the rotation of officers. The Board agreed the officers to begin serving in the following positions effective immediately are as follows:

Jon Morgan, President
Ben Solis, Vice President
Darrell A. Barroso, Secretary
Lary Cangelose, Assistant Secretary
Mike Kelley, Treasurer

5. Mr. Anderson presented the engineer's report, a copy of which is attached hereto. He reported that work on the N. Eldridge Parkway sanitary sewer and water line relocation project continues, with all underground work believed to be complete and site restoration efforts underway. The final inspection is scheduled for later in the month or early June.

With regard to phase 11 of the District's sanitary sewer rehabilitation project, the contractor is on schedule.

As for the District's relocation of utilities necessitated by Harris County's E132 drainage improvement project, the contractor has completed all work, with the exception of some sod restoration.

The engineer reported that the Hastings Green lift station rehabilitation project is still on schedule, with the notice to proceed issued in late March. The project is scheduled to be completed in August.

After discussion, upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the engineer's report as presented.

6. The Board considered payment of the general fund bills. After review, upon motion made by Director Barroso, seconded by Director Kelley, and unanimously carried, the Board approved payment of the general fund bills as presented.

7. The Board then considered adjustment of the rates charged by the attorneys' firm. After some discussion, upon motion made by Director Kelley, seconded by Director Barroso, the Board approved the new rates as proposed with an effective date of June 1, 2024.

8. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Mr. Breeding read a thank you note from Ms. Homan.

Mr. Breeding then provided an update on a variety of matters, including the implementation of the District's new software, contract negotiations, the receipt of surface water from the North Harris County Regional Water Authority (the "Authority"), and contract projects.

Mr. Homan also noted that Harris County MUD No. 248 held their meeting at the District's administration building today.

Mr. Homan noted that the District's annual sheriff's appreciation day is scheduled for May 16, 2024.

Lastly, Mr. Homan reminded the Board of the District's annual family day on May 18, 2024. Ms. Magee stated that the tickets will be available for pickup next week.

Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the management report as presented.

9. The Board then discussed the most recent meeting of the Authority, which several directors and Mr. Homan attended. The Board discussed the events of the meeting and the direction being taken by their board of directors.

10. With regard to the Water Users Coalition, Mr. Homan stated that he is working to schedule a meeting with several guests, including Precinct No. 3 Commissioner Tom Ramsey, at the George Bush Library to discuss pending issues affecting municipal utility districts.

11. At 6:42 p.m., the Board entered into executive session to discuss threatened litigation. At 7:05 p.m., the Board exited executive session and took no further action.

12. Lastly, the Board considered items for the next agenda, including approval of the District's annual consumer confidence report and amendment of the District's Rate Order.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Amendment to the Rate Order
2. Consumer Confidence Reports

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248