

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

December 6, 2023

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, December 6, 2023 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Mike Kelley, President
Jon Morgan, Vice President
Ben Solis, Secretary
Darrell A. Barroso, Assistant Secretary
Lary Cangelose, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District. Also present was Ms. Melissa Rowell.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board considered the minutes for the meeting held on November 29, 2023. Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.
3. Mr. Anderson then presented the engineer’s report, a copy of which is attached hereto. He reported that work on the N. Eldridge Parkway sanitary sewer and water line relocation project continues.

Mr. Anderson reported that the final inspection for phase 10 of the District’s sanitary sewer rehabilitation project was performed, and the contractor is working on the final punch list.

With regard to phase 11 of the District’s sanitary sewer rehabilitation project, the engineer stated that the notice to proceed was issued, and the television work has commenced.

Mr. Anderson and Mr. Breeding then provided an update on the status of the Fallbrook well. The gentlemen reported that samples for the repaired well will soon be taken, and they are hopeful that the well will be brought back online in the coming weeks.

As for Harris County's (the "County") E132 drainage improvement project, the engineer stated that the District continues to wait on the final documents from the County. However, Mr. Homan noted that the County placed a sign in the District announcing the project.

Mr. Homan and Mr. Breeding reported that this week they met with a developer interested in developing 25 acres along Huffmeister into a single-family rental community. The tract is not located within the District, so annexation would be required. Mr. Homan stated that they provided the developer with some basic information for the developer to run an initial feasibility analysis, and Mr. Homan asked the Board whether this annexation is something they would be interested in pursuing. The Board agreed that they were interested in the project and would like additional information as it becomes available.

After discussion, upon motion made by Director Solis, seconded by Director Morgan, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Ms. Magee stated that she had nothing to report.

Mr. Breeding stated that he continues to work on end-of-year business.

Lastly, Mr. Homan reported that the District's recent Christmas party was a great success.

6. The Board then discussed the most recent meeting of the North Harris County Regional Water Authority (the "Authority"), which several directors and Mr. Homan attended. The Board discussed the events of the meeting and the direction being taken by their board of directors. Specifically, the Board discussed the Authority's tabling of approval of the project that would involve the construction of lines that would bring surface water to the District. Mr. Homan stated, and Ms. Rowell confirmed, that there was a misunderstanding of that discussion, and the Authority is scheduled to reconsider the matter at the January meeting.

7. With regard to the Water Users Coalition, the Board discussed their recent efforts to meet and affect change in the community. Mr. Homan also mentioned the upcoming coffee with Precinct No. 3 Commissioner Tom Ramsey.

8. Lastly, the Board considered items for the next agenda.

There being no further business to come before the Board, the meeting was adjourned.


Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248