

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

August 9, 2023

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, August 9, 2023 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Mike Kelley, President
Jon Morgan, Vice President
Ben Solis, Secretary
Darrell A. Barroso, Assistant Secretary
Lary Cangelose, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.

2. The Board considered the minutes for the meeting held on July 26, 2023. Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Anderson then presented the engineer’s report, a copy of which is attached hereto. He reported that work on the N. Eldridge Parkway sanitary sewer and water line relocation project continues. The contractor for the project is finalizing the proposed schedule for performing the modifications to the sanitary sewer line segments at issue, and the engineer expects to have that schedule next week.

Mr. Anderson reported that the contractor for phase 10 of the District’s sanitary sewer rehabilitation project is nearing completion. Mr. Homan and Mr. Anderson reported that the replacement of a small section of 54” pipe is going to be performed during the upcoming lift station rehabilitation project.

The engineer reported that the bid opening for phase 11 of the District’s sanitary sewer rehabilitation project will begin on August 29, 2023.

After discussion, upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board then reviewed a Resolution Authorizing Emergency Repairs under Section 49.274 of the Texas Water Code for an emergency pulling of the Fallbrook water well that feeds into water plant no. 2 for inspection. Mr. Homan reported that the well was showing signs of failure, and the Board discussed in some detail the process of removing the components of a water well for inspection. After review and discussion, upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the resolution as presented.

5. The Board considered a letter agreement with its engineer, Lockwood, Andrews, and Newnam setting forth the terms upon which the engineer will invoice the District, and ultimately will be compensated by the Texas Department of Transportation ("TxDOT"), for certain work performed in connection with the construction administration of the modification of certain sanitary sewer line segments installed at F.M. 1960 W. and N. Eldridge Parkway. The attorney explained the terms of the agreement, whereby the engineer will refund the District for any engineering time paid by the District but not reimbursed by TxDOT as related to this project. Subject to that discussion, upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the letter as presented.

6. The Board then considered the engagement of Husch Blackwell to serve as its condemnation counsel on the N. Eldridge Parkway project. Upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the engagement letter as presented.

7. The Board considered payment of the general fund bills. After review, upon motion made by Director Cangelose, seconded by Director Barroso, and unanimously carried, the Board approved payment of the general fund bills as presented.

8. Ms. Magee and Mr. Homan presented the management report. Ms. Magee confirmed the directors' registrations for the upcoming mid-winter conference of the Association of Water Board Directors.

Mr. Homan reminded the directors of the upcoming coffee with Precinct No. 3 Commissioner Tom Ramsey.

Mr. Homan stated that progress continues to be made with regard to updating the District's GIS system.

Lastly, Mr. Homan noted that he continues to work with the engineer on updates to the District's capital improvements plan.

Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the management report as presented.

9. The Board then discussed the most recent meeting of the North Harris County Regional Water Authority, which several directors and Mr. Homan attended. The Board discussed the events of the meeting and the direction being taken by their board of directors.

10. There was no update on the Water Users Coalition.

11. Lastly, the Board considered items for the next agenda, including the possible discussion of additional information related to the Fallbrook water well.

There being no further business to come before the Board, the meeting was adjourned.


Secretary

Short Term Action Items

1. Discuss Status of Fallbrook Water Well

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248