

## **HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

July 19, 2023

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, July 19, 2023 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Mike Kelley, President  
Jon Morgan, Vice President  
Ben Solis, Secretary  
Darrell A. Barroso, Assistant Secretary  
Lary Cangelose, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Ms. Magee reported that today was disconnection day, with there being 62 disconnections in the District and 16 in Harris County MUD No. 248.

2. The Board considered the minutes for the meeting held on July 12, 2023. Upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Anderson then presented the engineer’s report, a copy of which is attached hereto. He reported that work on the N. Eldridge Parkway sanitary sewer and water line relocation project continues, stating that his office continues to work with the contractor on the preparation of the methodology and schedule for the corrective work to be performed.

Mr. Anderson also reported that work on phase 10 of the District’s sanitary sewer rehabilitation project continues.

Lastly, the engineer requested authorization to advertise for bids with regard to phase 11 of the District’s sanitary sewer rehabilitation project. Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the request for authorization.

After discussion, upon motion made by Director Barroso, seconded by Director Morgan, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board discussed a request for a utility commitment letter from the developer of the tract located at 11220 F.M. 1960 W. The engineer confirmed that the District has the capacity to serve this development, which is within the boundaries of the District. Subject to that discussion, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved issuance of the letter as presented.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Mr. Breeding then reported that he continues to work on pending District matters.

Mr. Homan then provided an update on a variety of matters. He reported that he continues to communicate with representatives and agents for Harris County on the conveyance of two District detention ponds which will be utilized in connection with drainage improvement projects in the area. Mr. Homan also reported that the Texas Commission on Environmental Quality recently conducted an inspection of the Hastings Green wastewater treatment plant and that such inspection went well. He then noted that the District made a water line repair under Greenwater Drive, and District personnel hopes that such repair will help to increase the recent water accountability figures. Lastly, Mr. Homan and Mr. Breeding provided an update on the purchase of new District trucks to replace those with high mileage. Mr. Homan and Mr. Breeding stated that the purchase of vehicles continues to be a challenge.

Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

7. The Board then considered its meeting schedule. Mr. Homan provided the Board with updated figures related to the cost savings that the District will experience if the Board meets only twice a month. After some discussion, Director Solis made a motion to maintain the status quo three meetings per month. The motion did not receive a second and therefore failed. Director Barroso then made a motion to do a three-month trial run, whereby in August, September, and October the Board would meet on the second and fourth Wednesday and, at the conclusion of such timeframe (which happens to coincide with the setting of the 2024 schedule), the Board would consider meeting on only the second and fourth Wednesdays, with the exception being during the months of November and December when the District would meet on the second, third, and fourth Wednesdays. Director Morgan seconded that motion, and Director Cangelose voted in favor thereby passing the motion, with Director Solis voting nay and Director Kelley abstaining.

8. At 6:13 p.m., the Board entered into executive session to discuss pending litigation and personnel matters. At 6:28 p.m., the Board exited executive session and resumed its regular meeting. Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board voted to terminate its engagement of the Radich Law Firm, LLC.

Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board voted to hire Husch Blackwell to serve as its condemnation attorney on the N. Eldridge Parkway project. Further, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board authorized its attorney and District personnel to negotiate a letter agreement between the District and its engineer, Lockwood Andrews & Newnam, regarding payment of engineering invoices submitted to the Texas Department of Transportation in connection with the N. Eldridge Parkway project.

9. Lastly, the Board considered items for the next agenda.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248