

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 248

Minutes of Special Meeting of Board of Directors

June 2, 2023

A meeting of the Board of Directors (“Board”) of Harris County Municipal Utility District No. 248 (“District”) was held at 13205 Cypress North Houston Road, Cypress, Texas on June 2, 2023 with a quorum of Directors present, as follows:

A. Richard Wilson, President  
Marie Godard, Vice President  
Long Nguyen, Secretary  
Dedrick Wilmer, Director  
Richard Ford, Director

and the following absent:

None.

Also present were Mr. Jerry Homan; Mr. Brian Breeding; and Ms. Melissa J. Parks, attorney for the District.

The President of the Board called the meeting to order and declared it open for such business as might properly come before it.

1. The Board discussed the District's water supply and wastewater treatment agreements with Harris County FWSD No. 61. Ms. Parks gave a brief overview of each contract, including the purchase of water and sewer capacity from FWSD No. 61 and the monthly payments for water supply, use of the FWSD No. 61 water and sewer systems, and fees for capital expenses (infrastructure rehabilitation fee). Jerry Homan and Brian Breeding then addressed the Board and presented detailed information and materials reflecting amounts paid by the District since the 2020 inception of these agreements for each category of monthly charge. They also presented and reviewed the 10-year capital improvements plans for the FWSD No. 61 facilities that provide water and sewer service to the District and upon which the monthly infrastructure rehabilitation fees were based. The Board appreciated receiving the information. Messrs. Homan and Breeding then exited the meeting.

2. The Board interviewed bookkeeping service providers as follows:

- a. Mr. Jorge Diaz of McLennan & Associates, LP entered the meeting and presented his firm's proposal for provision of bookkeeping services to the District. He answered questions posed by the Board about the services to be provided and the fees to be charged. At the conclusion of the interview, the Board thanked Mr. Diaz and he exited the meeting.
- b. Mr. Darrell Hawthorne of Municipal Accounts & Consulting entered the meeting and presented his firm's proposal for provision of bookkeeping services to the District. He answered questions posed by the Board about the services to be provided and the fees to be charged. At the conclusion of the interview, the Board thanked Mr. Hawthorne and he exited the meeting.

- c. Mr. Bob Ideus of Municipal Business Services, Inc. entered the meeting and presented his firm's proposal for continued provision of bookkeeping services to the District. He answered questions posed by the Board, including about the services to be provided and the fees to be charged. At the conclusion of the discussion, the Board thanked Mr. Ideus and he exited the meeting.
  
- d. Ms. Jennifer Landreville of ETI Bookkeeping Services entered the meeting and presented her firm's proposal for provision of bookkeeping services to the District. She answered questions posed by the Board about the services to be provided and the fees to be charged. At the conclusion of the interview, the Board thanked Ms. Landreville and she exited the meeting.

Thereafter, the Board agreed to further discuss the proposals as necessary at its next regular meeting and to select one of the proposals for approval.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary

**SPECIAL MEETING**

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 248**

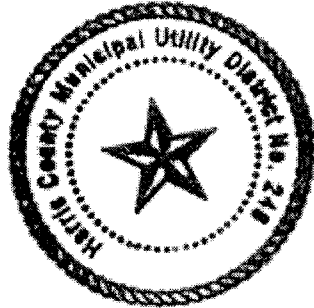
**AMENDED NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested parties that the Board of Directors of the captioned District will hold a special workshop meeting at **13205 Cypress North Houston Road, Cypress, Harris County, Texas.**

The meeting will be held at **12:30 p.m. on Friday, June 2, 2023.**

The subject of the meeting is to receive public comment on, consider and act on the following:

1. Review of 2020 water supply and wastewater treatment agreements with Harris County FWSD 61 and payments thereunder
2. Interview bookkeeping service providers



A handwritten signature in black ink that reads "Melissa J. Parks".

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Melissa J. Parks  
Attorney for the District