

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

May 17, 2023

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, May 17, 2023 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Mike Kelley, President
Jon Morgan, Vice President
Ben Solis, Secretary
Darrell A. Barroso, Assistant Secretary
Lary Cangelose, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Ms. Magee reported that today was disconnection day, with there being 69 disconnections in the District and 15 in Harris County MUD No. 248.

2. The Board considered the minutes for the meeting held on May 10, 2023. Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Anderson then presented the engineer’s report, a copy of which is attached hereto. He reported that work on the N. Eldridge Parkway sanitary sewer and water line relocation project continues, as there are still deficiencies with respect to segments of the sanitary sewer line. Mr. Anderson stated that his office is waiting on a schedule from the contractor for the corrective work to be performed. Mr. Anderson and Mr. Homan reported that they are giving the contractor additional time to prepare the schedule in an effort to see that the project is properly completed. Also, in connection with the N. Eldridge Parkway project, Mr. Anderson reported that his office received a few minor comments on the District’s third reimbursement package from the Texas Department of Transportation, but he expects the District to receive its check in the next several weeks.

Mr. Anderson reported that the contractor for phase 10 of the District’s sanitary sewer rehabilitation project has begun work. In connection with that work, Mr. Homan and Mr.

Breeding stated that they spoke with the contractor about replacing an additional 120-foot long segment of sanitary sewer line within the Hastings Green wastewater treatment plant. The engineer is confirming the appropriateness of the estimated pricing given to the District for the replacement of that line, and such matter likely will be presented at next week's meeting.

The engineer also noted that preparation of the paperwork needed to complete the annexation of the MP Technologies property is underway.

Mr. Anderson reported on the potential development of 11220 F.M. 1960 W. for several small office buildings.

Lastly, Mr. Anderson reported on the status of the plans to relocate certain District water and sanitary sewer lines to accommodate Harris County's drainage improvement project in Barwood and Tower Oaks Meadows. He confirmed that his office is finalizing the estimated cost for the District to relocate its water and sanitary sewer facilities. In connection with that discussion, Mr. Homan stated that the appraisals of the two District detention ponds were completed and confirm a total value of \$3.43 million. Mr. Homan provided the appraisals to Harris County earlier in the week and currently is compiling the information from the engineer.

After discussion, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board then considered the assignment of the utility commitment letter issued to Tommy Car Wash LLC for development of the tract at 12150 F.M. 1960 W. The attorney stated that a new entity owns the property and therefore under the terms of the letter, the owner must request District permission to assign the rights under the letter to the new legal entity that owns the tract. Following that discussion, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the assignment of the utility commitment letter.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Cangelose, seconded by Director Barroso, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Ms. Magee presented the District's February SPA check from the City of Houston in the amount of \$90,598.22.



Mr. Breeding then reported that he and Mr. Homan intend to recommend that the District purchase a 500-kW generator for the Barwood wastewater treatment plant. Mr. Breeding and other District personnel visited a site that uses this same generator, and they were impressed with its quality and functionality. Mr. Breeding and Mr. Homan also discussed the six-figure cost-savings the District will enjoy by using District staff to source and purchase the generator through the TIPS program. Mr. Homan asked that the item be placed on next week's agenda.

Lastly, Mr. Homan noted that this year's sheriff's appreciation day will be held on June 8, 2023 at 11:00 a.m.

Upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

7. Lastly, the Board considered items for the next agenda, including the purchase of the generator for the Barwood wastewater treatment plant.

There being no further business to come before the Board, the meeting was adjourned.

 
Secretary

Short Term Action Items

1. Assignment of Utility Commitment Letter for Tommy Car Wash

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248