

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

March 15, 2023

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, March 15, 2023 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President
Lary J. Cangelose, Vice President
Mike Kelley, Secretary
Jon Morgan, Assistant Secretary
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; Ms. Kim Courte with Arthur J. Gallagher; and Mr. Douglas McNiel, on behalf of Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Ms. Magee stated that today was water disconnection day, with there being 10 disconnections in Harris County MUD No. 248 and 90 disconnections in the District.

2. The Board considered the minutes for the meeting held on March 8, 2023. Director Kelley requested that the second to last paragraph of item number 5 be changed to reflect that only “a majority” of the Board approved the implementation of the District policy to pay for milage. Upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the minutes subject to the requested change by Director Kelley.

3. Mr. Anderson then presented the engineer’s report, a copy of which is attached hereto. The engineer reported that the District’s water and sanitary sewer line relocation project at N. Eldridge Parkway and F.M. 1960 continues. The Board asked several questions with regard to this matter.

With regard to the phase 10 sanitary sewer rehabilitation project, the engineer noted that a preconstruction meeting has been scheduled for March 16, 2023. And, with regard to the phase 11 sanitary sewer rehabilitation project, Mr. Anderson informed the Board that he expects construction to begin roughly at the end of phase 10, and the plans have been sent to

reviewing agencies. Mr. Breeding asked Mr. Anderson what will happen if, after the plans have been sent to the reviewing agencies, the District decides to or needs to alter the plans. Mr. Anderson responded that altering the plans would not pose much of a problem.

Lastly, after reviewing the report, Director Solis asked Mr. Anderson what the acronym “WSEL” in the paragraph “Unresolved Issues” refers to. Mr. Anderson responded that the acronym refers to “water static elevation level.”

After discussion, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Courte then approached the Board regarding the renewal of the District’s insurance. She reviewed the District’s policy coverages, noting that the District’s premium is increasing by \$18,488 over last year’s premium, largely due to an increase related to a 15 percent increase in property value and a 7 percent increase in catastrophic reinsurance cost. The Board, Mr. Homan, and Ms. Courte had a wide-ranging discussion regarding the underlying causes of the increasing premium. On the advice of Ms. Courte and Mr. Homan, the Board elected to accept Ms. Courte’s suggested renewal premium. After further discussion, upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved renewal of the District’s insurance per the proposal presented.

6. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. First, Mr. Breeding stated that he continues to work on reviewing the District’s contracts and assisting the Engineer with the reimbursement package.

Next, Mr. Homan informed the Board that his vehicle has been repaired. He provided an update on the Water User Coalition. Mr. Homan plans to focus the Water User Coalition on educating members about the realities of subsidence. Mr. Homan also provided an update on a variety of legislative matters that will affect municipal utility and similar special purpose districts. The Board discussed several pieces of proposed and forthcoming bills. Finally, Mr. Homan informed the Board that the District’s family day will be April 29, 2023. He is currently planning to host the event at the Houston Zoo. After further discussion, upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved renewal of the District’s insurance per the proposal presented.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248