

## **HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

March 8, 2023

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, March 8, 2023 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President  
Lary J. Cangelose, Vice President  
Mike Kelley, Secretary  
Jon Morgan, Assistant Secretary  
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District. Also present was Ms. Rosie Solis.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Mr. Breeding reported on an incident involving District personnel performing landscaping duties, during which a rock hit a passerby’s car. Mr. Homan stated that they will rectify the situation if the woman returns.

2. The Board considered the minutes for the meeting held on February 22, 2023. One correction to the minutes was suggested, and upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the minutes as amended.

3. Mr. Anderson then presented the engineer’s report, a copy of which is attached hereto. He reported that work on the N. Eldridge Parkway sanitary sewer and water line relocation project continues, as there are still deficiencies with respect to segments of the sanitary sewer line. Mr. Anderson gave a detailed presentation, including drawings, showing the precise problems with the line. The Board asked several questions as to who is at fault for these problems, and Mr. Anderson explained that the blame rests primarily on the operator of the machinery used to install the lines. Mr. Homan noted that the engineer’s office had an inspector on the job, and the inspector also failed to discover and report the deficiencies with the sanitary sewer line.

Mr. Anderson then reported that a pre-construction meeting for phase 10 of the District’s sanitary sewer rehabilitation project is scheduled for next week.

Lastly, Mr. Anderson reported that members of his team held a site visit for phase 11 of the District's sanitary sewer rehabilitation project.

After discussion, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Kelley, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Ms. Magee inquired as to whether any of the directors would like to attend the upcoming spring seminar hosted by the Association of Water Board Directors. None indicated that they would.

Mr. Breeding noted that Harris County MUD No. 248 held its meeting at the District's building today. Mr. Homan stated that he, Mr. Breeding, and Ms. Seipel met with the new attorney for MUD No. 248 to review the parties' operations, water supply, and wastewater treatment agreements.

Mr. Breeding reported that he is working on the annual consumer confidence reports and other regulatory matters.

Mr. Homan stated that the transmission on his District vehicle went out several weeks ago, and it appears that it may not be repaired for several months. In the meantime, he is using his personal vehicle for work. Under such circumstances, it is District policy to pay mileage for Mr. Homan's use of his personal vehicle, and the Board agreed that such policy should be implemented here.

Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

6. The Board discussed the most recent meeting of the North Harris County Regional Water Authority (the "Authority"), which several directors and Mr. Homan attended. Mr. Homan and Director Barroso summarized the events of the recent meeting. The Board also discussed in detail recent legislation offered by State Representative Tom Oliverson, whereby the Authority would be exempted from the jurisdiction of the Harris-Galveston Subsidence District. Lastly, Ms. Seipel discussed recent communications from the condemnation attorney for the Authority related to their request for ten easements from the District. Mr. Homan noted that he and Ms. Seipel are scheduled to meet with the attorney and the general manager for the Authority in two weeks. Subject to that discussion, the District directed Ms. Seipel respond to the attorney as discussed.

7. There was no update as to the Water Users Coalition.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Usual Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248