

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors
December 7, 2022

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, December 7, 2022 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President
Lary J. Cangelose, Vice President
Mike Kelley, Secretary
Jon Morgan, Assistant Secretary
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District. Also present were Mr. Courtney Cates and Ms. Cynthia Cates.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Ms. Cates introduced herself, noting that she has been a resident of the District since 1986. She stated that she was in attendance to learn more about what the District is and does and also thanked the Board and the District’s employees for their many years of superior water and sewer service.

2. The Board considered the minutes for the meeting held on November 30, 2022. Upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Anderson then presented the engineer’s report, a copy of which is attached hereto. He reported that the bids for phase 10 of the District’s sanitary sewer television work will open on December 20, 2022, and the contract for such project will be awarded in January. The Board also discussed the specific repairs being made in connection with this phase of the project.

After discussion, upon motion made by Director Solis, seconded by Director Kelley, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee and Mr. Breeding next presented the management report. Mr. Breeding reported that he continues to work on end-of-year reviews and other related matters.

Mr. Breeding also noted that the District continues to interview individuals to fill the open field worker position.

Mr. Homan gave a brief overview of how surface water is treated.

Mr. Breeding then noted that the attorney intends to present a memorandum and related to Senate Bill 3, which changed the law with regard to water terminations and the assessment of penalties and late fees during “extreme weather emergencies.”

Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

6. The Board discussed the most recent meeting of the North Harris County Regional Water Authority (the “Authority”), which several directors attended. The Board stated that the meeting was long and informative. The Board discussed the fact that the newly-elected directors were seated.

7. With regard to the Water Users Coalition, Mr. Homan noted that they may need to reschedule the meeting time going forward, given that the meetings of the Authority are likely to last longer.

8. At 6:12 p.m., the Board entered into executive session to discuss personnel matters. At 8:15 p.m., the Board left executive session. Upon motion made, seconded, and passed, the Board (i) approved a two percent (2%) raise for all hourly employees and (ii) elected not to give a raise to the salaried management team.

9. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248