

## **HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors  
November 16, 2022

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, November 16, 2022 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President  
Lary J. Cangelose, Vice President  
Mike Kelley, Secretary  
Jon Morgan, Assistant Secretary  
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Ms. Magee stated that disconnections were performed today, with there being 93 disconnections in the District and 13 disconnections in Harris County Municipal Utility District No. 248.

2. The Board considered the minutes for the meeting held on November 9, 2022. Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Anderson then presented the engineer’s report, a copy of which is attached hereto. He reported requested authorization to advertise for bids for the performance of a sanitary sewer rehabilitation project at N. Eldridge Parkway and the cul-de-sac at Lofty Pines. The need to do the project resulted from the phase 8 sanitary sewer television work performed earlier in the year. Mr. Anderson also noted that bids would be received and the contract awarded prior to the Christmas holiday. Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the authorization as requested.

After discussion, upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. The Board then reviewed a proposed draft of the operating budget for the fiscal year ending on December 31, 2023. In connection with that review, the Board discussed certain increases and decreases in budgeted items, including, for example, an increase in fuel costs and certain consultant fees. A few changes were suggested to the budget. After review of the proposed budget, the Board considered a Resolution Adopting Operating Budget for the Fiscal Year Ending December 31, 2023. After review and discussion, upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the resolution and budget as amended pursuant to the discussion had.

6. Ms. Magee and Mr. Breeding next presented the management report. Ms. Magee presented the August SPA check from the City of Houston in the amount of \$97,502.55.

Mr. Homan then provided an update on his recent dealings with the North Harris County Regional Water Authority. He confirmed that he is scheduled to meet with their general manager to discuss the water line easements sought from the District.

Mr. Homan then presented the annual update from the Texas County and District Retirement System, the retirement program in which the District participates. He noted that the District's investments are in good condition. The Board discussed the percentage and status of the District's funding of the program, with the recommendation being that it continue to make an 8.79% contribution so that the District continues to progress towards being fully funded. Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the retirement plan contribution as discussed.

Lastly, Mr. Homan reported that he will bring to the Board at the next meeting certain recommendations related to employee performance reviews.

Subject to that discussion, upon motion made by Director Cangelose, seconded by Director Morgan, and unanimously carried, the Board approved the management report as presented.

7. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248