

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

November 9, 2022

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, November 9, 2022 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President
Lary J. Cangelose, Vice President
Mike Kelley, Secretary
Jon Morgan, Assistant Secretary
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Adam Anderson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Mr. Breeding reported that Harris County Municipal Utility District No. 248 held their regular monthly meeting at the District’s building today.

2. The Board considered the minutes for the meeting held on October 26, 2022. Upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Anderson then presented the engineer’s report, a copy of which is attached hereto. He reported that, with regard to the District’s relocation of water and sanitary sewer lines at the intersection of N. Eldridge Parkway and FM 1960, the third reimbursement package is being prepared and will be submitted to the District and the Texas Department of Transportation in the next several weeks. He also confirmed that site restoration efforts and other punch-list items related to the project are ongoing.

Mr. Anderson noted that his office intends to request authorization to advertise for phase 10 of the District’s sanitary sewer television work later this month.

After discussion, upon motion made by Director Cangelose, seconded by Director Morgan, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee and Mr. Breeding next presented the management report. Mr. Breeding presented the 2023 District calendars, and schedule of safety meetings for approval by the Board. Upon motion made by Director Cangelose, seconded by Director Kelley, and unanimously carried, the Board approved the calendars as presented.

Mr. Breeding then distributed a draft of the proposed operating budget for the fiscal year ending on December 31, 2023. Mr. Breeding asked that the Board review the budget, which will be formally considered for adoption at the next meeting. Ms. Seipel confirmed that any changes suggested by the Board could be incorporated into the document prior to approval.

6. The Board discussed the most recent meeting of the North Harris County Regional Water Authority (the "Authority"), which several directors attended. The Board stated that the meeting was informative. The Board also discussed the results of the Authority's recent directors' election. Director Kelley also raised a discussion regarding disincentive fees born to the Authority with respect to the use of groundwater.

7. With regard to the Water Users Coalition, there was nothing to report.

8. The Board lastly considered items for the next Board meeting, including the resolution to adopt the District's operating budget for the fiscal year ending on December 31, 2023.

There being no further business to come before the Board, the meeting was adjourned.

 11.16.22
Secretary

Short Term Action Items

1. Resolution Adopting Operating Budget for F.Y.E. December 31, 2023

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248