

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

October 19, 2022

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, October 19, 2022 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President
Lary J. Cangelose, Vice President
Mike Kelley, Secretary
Jon Morgan, Assistant Secretary
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; members of the public Mr. John Turner and Ms. Marie Godard; and Mr. Douglas C. McNiell, on behalf of Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Ms. Magee reported that today was disconnection day. There were 11 disconnections in Harris County Municipal Utility District No. 248 and 98 disconnections in the District. Mr. Turner, a resident, introduced himself to the Board and inquired about the conversion to surface water. Mr. Homan informed him that, following the conversion, the District will retain access to its groundwater wells if an emergency occurs. Mr. Homan also invited Mr. Turner to attend the next open-forum discussing the District’s conversion from groundwater to surface water. Then, Ms. Godard introduced herself to the Board. She is a member of the Board of Harris County MUD No. 248 and wanted to observe how another Board runs its meetings.

2. The Board considered the minutes for the meeting held on October 12, 2022. Upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the minutes as amended.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. Mr. Rosenbaum presented and recommended approval of Change Order No. 6 in the amount of \$34,950.60 for work related to the FM 1960 and Eldridge Parkway Utility Relocations. Upon motion made by Director Cangelose, seconded by Director Morgan, and unanimously carried, the Board approved the change order as presented.

After discussion, upon motion made by Director Cangelose, seconded by Director Kelley, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Ms. Magee presented a copy of the SPA check from the City of Houston in the amount of \$98,421.51 to the Board.

Mr. Breeding gave an update on the District's plans to place an order for a new truck in November. He informed the Board that there is a small window of opportunity for a discount in November, but not guaranteed; however, due to supply chain issues, it may take a up to a year to arrive.

In response to Directors' questions, Mr. Breeding informed the Board that there was one main break to report.

Mr. Homan updated the Board on the overall supply chain problems facing the industry. He then informed the Board that the Harris County Resiliency Team has inquired about the District's donation of the Wortham Landing Section Four Detention Pond and the Crossbend Village Detention Pond for the County's drainage project. Mr. Homan asked the Board to give him authority to get an appraisal of the two drainage ponds in order to further communicate with the County. After review, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board authorized Mr. Homan to get an appraisal of the Wortham Landing Section Four Detention Pond and the Crossbend Village Detention Pond.

Mr. Homan provided an update on the status of the legislation related to the creation of a master district to oversee the Cypress Creek watershed. He stated that he is actively speaking to the parties interested in the creation of the District and informed the Board that he will keep them up to date with any advancements.

Mr. Homan then noted that he continues to be involved in initial discussions with the North Harris County Regional Water Authority with regard to sharing in the future expenses associated with the upkeep of the District's water wells, which will be maintained for emergency use. In response to a question from Mr. Turner, Mr. Homan explained to him the potential benefits of entering into an agreement with the North Harris County Regional Water Authority with regard to such an arrangement.

Lastly, Mr. Homan informed the District that one of the District's auditors, Ms. Michele Roenz, had passed away. Mr. Homan updated the Board on the memorial plans for Ms. Roenz and informed them that his office will make a donation in her memory.

After discussion, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

6. Director Solis inquired about the reference to the Barwood Basin Clean out project on the September 28, 2022 minutes. Mr. Homan and Mr. Breeding informed him that his question was previously addressed and fixed on the updated minutes.

7. Director Barroso reminded the Board and those in attendance at the meeting that early voting for the 2022 elections begins the following week. He also reminded the Board that the AWBD is having a subsidence meeting on October 31, 2022.

There being no further business to come before the Board, the meeting was adjourned.

M. W. Kelley 11-9-22
Secretary

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61
NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting **at 13205 Cypress North Houston Road, Cypress, Harris County, Texas.**

The meeting will be held at **5:30 p.m. on Wednesday, October 19, 2022.**

The subject of the meeting is to consider and act on the following:

1. Customer Input and Inquiries (*for matters not on the agenda*) (This provides an opportunity for citizens to comment on non-agenda items in advance of regular business of the Board. Comments shall be limited to **three (3) minutes per person**. By state law, comments by the Board members on any item not on the agenda shall be limited to: a) statements of specific factual information given in response to any inquiry; b) a recitation of existing policy in response to an inquiry; or c) a proposal to place the subject on the agenda for a future meeting.)
2. Approve Minutes of October 12, 2022 Board of Directors Meeting
3. Engineer's Report; Design of Facilities; Advertisement for Bids; Construction Contracts; Pay Estimates and Change Orders; Permit Matters; Development and Annexations
4. Pay General Fund Bills; Checks and Invoices
5. Management Reports: Employment Matters; Operations Issues; Acquisition of Facilities or Equipment; Correspondence; Other Issues
6. Items for Next Agenda



A handwritten signature in blue ink that reads "Jennifer Seipel".

Jennifer B. Seipel, Attorney for the District