

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

August 10, 2022

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, August 10, 2022 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President
Lary J. Cangelose, Vice President
Mike Kelley, Secretary
Jon Morgan, Assistant Secretary
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input.

2. The Board considered the minutes for the meeting held on July 27, 2022. Upon motion made by Director Cangelose, seconded by Director Morgan, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He reported that construction is almost complete with regard to the District’s relocation of water and sanitary sewer lines at the intersection of N. Eldridge Parkway and FM 1960. He stated that members from his office are scheduled to meet on August 11, 2022 with the District’s contractor and the contractor for the Texas Department of Transportation to perform a walk-through inspection of the construction site to attempt to eliminate any potential conflicts between the two projects..

Mr. Rosenbaum also reported that a real estate broker contacted him regarding the possible development of a 1.7-acre tract on Huffmeister Road, near the intersection at Cypress N. Houston. He stated that the developer is considering constructing a commercial/office complex. The engineer noted that the tract is in the District.

Mr. Rosenbaum and Mr. Homan also stated that the District received an inquiry from Harris County as to whether it would be interested in providing water and sewer service to

an unincorporated area of homes located at Jones Road, near Tower Oaks Boulevard. Mr. Homan stated that, if the Board is amenable to the concept, the preferred way to provide service would be to, in essence, sell capacity to this area, with there being one District meter at the front of the neighborhood and with the District having no control over facilities beyond that meter. The Board discussed the logistics of such arrangement, with Mr. Homan and Ms. Seipel noting that Harris County has not provided specifics as to how it would work. After discussion, the Board indicated that it was open to serving the area provided that the arrangement is legally and operationally palatable.

After discussion, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board then discussed the request for feasibility study received from a developer of the tract located at 14140 Cypress North Houston. The engineer confirmed that the District has received the deposit needed to conduct the study, and the Board discussed what the development in this area might look like. Subject to that discussion, upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board authorized the engineer to proceed with the study as requested.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Mr. Breeding reported that he and Mr. Homan attended the meeting of Harris County MUD No. 248.

Mr. Breeding reported that the District received a \$1,500 grant from its workers' compensation carrier, with which the District intends to purchase defibrillators.

Mr. Homan reported that there was a leak near the Barwood HOA building, which has been repaired. However, during the making of that repair, District representatives noticed that the meter at that location was not working. Upon further investigation, it was discovered that the meter has not been reading usage for five months. After some discussion, the Board requested that District personnel send the HOA a letter of explanation and bill for the months not billed using the HOA's average usage.

Mr. Homan also noted that, during the making of the above-referenced repair, District personnel located an unmetered tap. Mr. Homan recommended that the District install a meter on the line to determine usage, and the Board agreed.

Lastly, Mr. Homan stated that the Water Users Coalition (the "Coalition") continues to work with the North Harris County Regional Water Authority (the "Authority") to schedule a community information session related to the conversion to surface water, which will be experienced by many customers in the area in the coming years. He noted that the meeting is likely going to be held at the Cypress Methodist Church on October 11 or October 18. He will provide to the Board additional information as it becomes available.

After discussion, upon motion made by Director Cangelose, seconded by Director Morgan, and unanimously carried, the Board approved the management report as presented.

7. The Board discussed the most recent meeting of the Authority, which several directors attended. The Board discussed the engineer's report in some detail, noting an update that was given on the protocol followed to address a leak near an Authority line. The Board noted that the entire 48-inch line was drained, only to discover that the leak was from a line belonging to a neighboring municipal utility district.

8. There were no additional updates as to the Coalition.

9. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248