

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

June 8, 2022

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, June 8, 2022 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President
Lary J. Cangelose, Vice President
Mike Kelley, Secretary
Jon Morgan, Assistant Secretary
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input.

2. The Board considered the minutes for the meeting held on May 25, 2022. Upon motion made by Director Cangelose, seconded by Director Morgan, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He reported that construction continues with regard to the District’s relocation of water and sanitary sewer lines at the intersection of N. Eldridge Parkway and FM 1960. He stated that members from his office are scheduled to meet with representatives for the Texas Department of Transportation to discuss the contents of the second reimbursement package.

Mr. Rosenbaum also reported that his office is reviewing and working to address the District facilities that conflict with the proposed drainage improvements to be constructed by Harris County in Barwood and Tower Oaks.

After discussion, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board then considered the issuance of a utility commitment letter for a pavilion expansion at Cypress Methodist Church. The engineer confirmed that the District has

the water and wastewater treatment capacity to serve the expansion. The Board also engaged in a brief discussion of the history of the tract, noting that a portion of it is located within the District and a portion of it is located within the boundaries of Timberlake Improvement District. The engineer confirmed that the pavilion being constructed is within the boundaries of the District. Subject to that discussion, upon motion made by Director Morgan, seconded by Director Solis, and unanimously carried, the Board approved issuance of the letter as presented.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Ms. Magee reminded the Board of the upcoming conference of the Association of Water Board Directors. The Board also discussed the logistics of attending such conference.

Mr. Breeding reported that he continues to work on a variety of development and other District matters, including preparation of the consumer confidence reports, among other things.

Mr. Homan reported on the possibility that Harris County MUD No. 248 (“MUD No. 248”) may commence trash collection service on behalf of the neighborhoods within its boundaries, but one of those neighborhoods is partially located within MUD No. 248’s boundaries and partially located within the District. The Board discussed the impact that would have on the District’s billing procedures for MUD No. 248. Mr. Homan stated that he would keep the Board apprised of any updates.

Lastly, the Board reviewed a draft of the proposed June 2022 District newsletter. The Board expressed their appreciation for all of the hard work that goes into creating these newsletters and stated that they believe it is an important service that the District provides.

After discussion, upon motion made by Director Kelley, seconded by Director Morgan, and unanimously carried, the Board approved the management report as presented.

7. Having previously reviewed and discussed the consumer confidence report for 2022 under the operator’s report, upon motion made by Director Cangelose, seconded by Director Morgan, and unanimously carried, the Board approved the form of report and authorized its distribution as required by law.

8. Mr. Homan and Mr. Breeding confirmed that the District’s annual emergency operations status and critical load filing has been completed.

9. The Board discussed the most recent meeting of the North Harris County Regional Water Authority (the “Authority”), which several directors attended. The Board discussed the engineer’s report in some detail, noting that a second engineer assisted with this month’s presentation.

10. The Board briefly discussed the Water Users Coalition (the “Coalition”). Mr. Homan stated that a meeting of the Coalition recently was held.

11. The Board lastly considered items for the next Board meeting, including a utility commitment letter for 11006 F.M. 1960.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Utility Commitment Letter for 11006 F.M. 1960

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248