

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

May 18, 2022

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, May 18, 2022 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President
Lary J. Cangelose, Vice President
Mike Kelley, Secretary
Jon Morgan, Assistant Secretary
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District. Also present was Mr. Dedrick Wilmer, director for Harris County Municipal Utility District No. 248 (“MUD No. 248”).

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer input and inquiries, Ms. Magee reported that today was disconnection day. There were 18 disconnections in MUD No. 248 and 60 disconnections in the District. Mr. Homan noted that the decreased number of disconnections appears related to customers’ increased use of the online-payment option.

2. The Board considered the minutes for the meeting held on May 11, 2022. Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He reported that construction continues with regard to the District’s relocation of water and sanitary sewer lines at the intersection of N. Eldridge Parkway and FM 1960. He noted that the District’s contractor is experiencing delays in the procurement of cement needed for the project, but the engineer is hopeful that such delay will not postpone the anticipated completion date. The engineer also confirmed that the District’s latest reimbursement package will be resubmitted to the Texas Department of Transportation for final review on May 23, 2022.

Mr. Rosenbaum also reported that he reached out to the potential developer of the tract located at 12203 Cypress N. Houston to schedule a meeting to discuss for process of and costs associated with annexation into the District. He is awaiting a response.

After discussion, upon motion made by Director Kelley, seconded by Director Morgan, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board then considered the engagement of Myrtle Cruz to serve as it's the District's new bookkeeper effective June 1, 2022. Mr. Homan and Ms. Seipel reviewed the rates set forth in the proposed agreement, which the Board agreed were reasonable. Subject to that discussion, upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the agreement as presented.

5. In light of the engagement of a new bookkeeper, the Board considered a Resolution Appointing Investment Officers, whereby Mary Jarmon from the office of Myrtle Cruz will serve as an investment officer in place of the District's existing bookkeeper. Upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the resolution as presented, with an effective date of May 25, 2022.

6. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

7. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Mr. Breeding presented for signature a new interconnect agreement with Timber Lake Utility District ("Timber Lake"), which the District proposed last summer but was finally signed and approved by Timber Lake last week.

Mr. Breeding also reported that he is researching certain options for new camera equipment at the District's administration building.

Lastly, Mr. Homan reminded the Board that the Water Users Coalition, in conjunction with AWBD and Timber Lane Utility District, are hosting an event on May 19, 2022 to introduce to new members of Harris County Precinct No. 3 its commissioner, Tom Ramsey. In addition to Commissioner Ramsey, who will be speaking at the event, Larry Goldberg, Gulf Coast trustee for AWBD, and Alan Black, Deputy Director for Harris County Flood Control, will be giving presentations as well. The event will be held at the Timber Lane Community Center.

After discussion, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

8. At 6:06 p.m., the Board entered into executive session to pending litigation. At 6:44 p.m. the Board exited executive session. Upon motion made by Director Solis, seconded by Director Morgan, and unanimously carried, the Board authorized the filing of a petition for review in its case against Magellan Pipeline Company.

9. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248