

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

April 13, 2022

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, April 13, 2022 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President
Lary J. Cangelose, Vice President
Mike Kelley, Secretary
Jon Morgan, Assistant Secretary
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer input or inquiries.
2. The Board considered the minutes for the meeting held on March 23, 2022. Upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He reported that construction continues with regard to the District’s relocation of water and sanitary sewer lines at the intersection of N. Eldridge Parkway and FM 1960. In connection with that project, he presented and recommended approval of Pay Application No. 6 in the amount of \$58,561.86 and Change Order No. 2 in the amount of \$14,480.65 to Persons Services.

After discussion, upon motion made by Director Solis, seconded by Director Morgan, and unanimously carried, the Board approved the engineer’s report, pay application, and change order as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Breeding, and Mr. Homan presented the management report. Ms. Magee presented the District's January SPA check from the City of Houston in the amount of \$86,628.41.

Mr. Breeding reported that Harris County Municipal Utility District No. 248 ("MUD No. 248") met at the District's office today. At that meeting, MUD No. 248 approved the District's proposal for an increase in the labor and equipment rates charged by the District to service MUD No. 248. Mr. Homan also noted that such rate increase includes an annual CPI adjustment.

Mr. Breeding then stated that the District recently improved the landscaping at the front of the administration building and installed bollards to protect the stone wall surrounding the parking lot. The Board expressed their satisfaction with this work.

Mr. Homan discussed the upcoming shrimp boil, noting that it would be funded by the sale of scrap metal.

Lastly, Mr. Homan and Mr. Breeding discussed the recent repair to the air header at the Hastings Green wastewater treatment plant, reporting that it was a total success. Rather than outsource the project, which would have cost the District approximately \$100,000, District personnel, with the help of a welder, were able to patch a hole in an air header pipe, bringing the project total to approximately \$15,000. Mr. Homan showed the Board several pictures of the pipe before and after the repair. The Board expressed its appreciation for District personnel's ingenuity in arriving at and executing the solution to the problem.

After discussion, upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

6. The Board discussed the most recent meeting of the North Harris County Regional Water Authority (the "Authority"), which several directors attended. The Board discussed a standby agreement that was presented and ultimately approved by the Authority. Director Morgan also provided a suggestion to better the experience of at-home participants.

7. With regard to the Water Users Coalition (the "Coalition"), Mr. Homan stated the Coalition, in conjunction with the Association of Water Board Directors ("AWBD") and Timber Lane Utility District, are hosting an event on May 19, 2022 to introduce to new members of Harris County Precinct No. 3 its commissioner, Tom Ramsey. In addition to Commissioner Ramsey, who will be speaking at the event, Larry Goldberg, Gulf Coast trustee for AWBD, and Alan Black, Deputy Director for Harris County Flood Control, will be giving presentations as well. The event will be held at the Timber Lane Community Center.

8. At 6:21 p.m., the Board entered into executive session to discuss personnel matters. At 6:55 p.m. the Board exited executive session, and upon motion unanimously carried, the Board authorized Mr. Homan to take action necessary to handle certain matters with District consultants.

9. The Board lastly considered items for the next Board meeting, including discussion of personnel matters.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Executive Session to Discuss Personnel Matters

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248