

## **HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

December 1, 2021

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, December 1, 2021 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President  
Lary J. Cangelose, Vice President  
Mike Kelley, Secretary  
Jon Morgan, Assistant Secretary  
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer input and inquiries, Mr. Homan presented two letters from customers thanking the District for its exceptional service.

2. The Board considered the minutes for the meeting held on November 17, 2021. Upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He reported that construction continues with regard to the District’s relocation of water and sanitary sewer lines at the intersection of N. Eldridge Parkway and FM 1960. He stated that his office was hoping to resubmit the associated reimbursement package to the Texas Department of Transportation (“TxDOT”) this week. He also noted that he expects TxDOT to issue the District its permit to work in their right-of-way in short order.

Mr. Homan also noted that he and the engineer are scheduled to meet with the engineers for Harris County that are designing the proposed drainage improvement project in Barwood. The Board discussed the details of the proposed project and the possible arrangements by which the project would be funded.

After discussion, upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Kelley, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Mr. Homan noted that he and the staff continue to work on end-of-year matters.

Ms. Magee reminded the Board of the upcoming Christmas party on December 4, 2021.

Mr. Homan also reported that the Barwood wastewater treatment plant digester is being cleaned out.

After discussion, upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

6. The Board tabled discussion of the North Harris County Regional Water Authority and the Water Users Coalition, since both entities will not meet until next week.

7. At 6:10 p.m., the Board entered executive session to discuss personnel matters. At 8:14 p.m., the Board exited executive session and approved all of the personnel reviews presented with the exception of those for management.

8. The Board considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248