

**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

February 16, 2022

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, February 16, 2022 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President  
Lary J. Cangelose, Vice President  
Mike Kelley, Secretary  
Jon Morgan, Assistant Secretary  
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Ms. Magee stated that the District had disconnection day. There were 93 disconnections in the District and 14 disconnections in Harris County Municipal Utility District No. 248 (“MUD No. 248”).

2. The Board considered the minutes for the meetings held on February 9, 2022. After discussion, upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. In connection with the N. Eldridge Parkway utilities relocation project, Mr. Rosenbaum noted that construction continues.

The engineer reported that his office received revised plans from Harris County (the “County”) for drainage improvements in Tower Oaks Meadows. They are in the process of reviewing those plans and will bring additional information to the Board as it becomes available.

Mr. Homan provided an update on the status of the County’s acquisition of property for a detention pond located in MUD No. 248. He stated that the County’s original site for the pond was within a valuable piece of property slated for development. Recognizing that the County could satisfy their drainage means by utilizing and improving existing channels within the area, Mr. Homan brought such proposed solution to the County’s and the developer’s

attention. The parties agreed that this was a much preferable solution, one that would save the County a significant amount of money and would allow the developer to proceed with his original development plans. The Board expressed its satisfaction with Mr. Homan's ingenuity and involvement in the matter and requested that he continue his pursuit of coordination with the County to solve some of the drainage problems located within the District.

After discussion, upon motion made by Director Solis, seconded by Director Morgan, and unanimously carried, the Board approved the engineer's report as presented.

4. Pursuant to Federal Trade Commission rules, the then Board conducted its annual review of the District's Identity Theft/Red Flag Policy. Ms. Magee and Mr. Breeding confirmed that the existing policy was working well and recommended no changes. Accordingly, upon motion made by Director Cangelose, seconded by Director Morgan, and unanimously carried, the Board unanimously adopted the attached Resolution Affirming the District's Identity Theft Prevention Program.

5. Ms. Seipel then discussed with the Board the requirements of Texas Local Government Code Chapter 203, Subchapter D (Senate Bill 625). The law requires districts to annually provide certain records and information concerning the District's finances and tax rates to the Texas Comptroller of Public Accounts. The comptroller has created a special information database on their website, where the information will be assembled, updated, and made available to the public free of charge. The required information is already publicly available in other places, but the law requires submission of the information to the comptroller. The information includes the name of the District, the names of the Board members, any employees, addresses, websites if applicable, names of certain consultants, the total amount of bonds authorized by District voters, the aggregate principal amount of bonds issued, the tax rate, and audited financial information. Upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board authorized the attorney to prepare and file the required report by the April 1, 2022 deadline.

6. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

7. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee presented the District's November SPA check from the City of Houston in the amount of \$100,246.07.

Ms. Magee reported that she registered the Board for the upcoming conference of the Association of Water Board Directors in Fort Worth, Texas in June 2022.

Mr. Breeding reported the phase 8 television work related to the District's ongoing sanitary sewer rehabilitation project is underway. He stated that he will bring some of the video of the work for the Board's review once it has been received.

Mr. Homan provided an update on the many pending District matters, including development within the District, the directors' election, and discussions with the North Harris

County Regional Water Authority, among others. He confirmed that District personnel are busy addressing a wide variety of issues.

The Board also discussed the upcoming election of board members for the Association of Water Board Directors. After that discussion, the Board unanimously encouraged Mr. Homan to run for reelection.

After discussion, upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the management report as presented.

8. The Board considered items for the next Board meeting, including an order levying penalties for delinquent 2022 taxes.

There being no further business to come before the Board, the meeting was adjourned.

M W Kelley 2-23-22  
Secretary

Short Term Action Items

1. Order Levying Penalties for Delinquent Taxes

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248