

## **HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

November 3, 2021

The Board of Directors ("Board") of Harris County Fresh Water Supply District No. 61 ("District") met on Wednesday, November 3, 2021 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President  
Lary J. Cangelose, Vice President  
Mike Kelley, Secretary  
Jon Morgan, Assistant Secretary  
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer input or inquiries for the Board's consideration.
2. The Board considered the minutes for the meeting held on October 27, 2021. Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the minutes as presented.
3. Mr. Rosenbaum then presented the engineer's report, a copy of which is attached hereto. He reported that his office is preparing to undertake an evaluation of the District's wastewater treatment plant facilities and on-site lift stations for the purpose of determining what capital improvements are needed and the timeline for such work. The Board also discussed the increase in pricing for materials and labor and how that might affect the timeline for execution of any necessary projects.

After discussion, upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered a request for the renewal of a utility commitment from a developer of a building at 11003 Jones Road. The attorney noted that the tract is located within the boundaries of the District, and the District has the requisite water and sanitary sewer capacity to serve the development. The Board discussed whether to waive the \$500.00 utility commitment fee but elected not to do so. Upon motion made by Director Solis, seconded by

Director Cangelose, and unanimously carried, the Board approved issuance of the commitment letter.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Mr. Breeding noted that he continues to work on end-of-year matters, such as the budget.

Mr. Homan then presented the annual report from the Texas County and District Retirement System ("TCDRS"), noting that the proposed contribution rate for 2022 was 8.79%. He also noted that the District's funds experienced approximately 16% return during the prior year, and the Board expressed their satisfaction with that figure. Subject to that discussion, upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board elected to proceed with its participation in the TCDRS without making any changes to its plan.

Mr. Homan also noted that it is time for the District to purchase two new trucks, which will be included in the 2022 budget. After trading in two of the District's existing trucks, Mr. Homan anticipates that the combined purchase price for both vehicles will be approximately \$28,000. Subject to that discussion, upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board authorized District personnel to order the new trucks immediately.

Mr. Homan presented the schedule for the remaining meetings in 2021, which will include review of the District's budget for next year and personnel reviews, among other items.

Mr. Homan stated that the District has a meeting next week with the contractor for its N. Eldridge Parkway utilities relocation project, which is slated to begin in a few weeks.

Mr. Homan provided an update on the two potential candidates for employment, noting that they continue to move through the interview and vetting process.

Lastly, Director Barroso stated that he greatly enjoyed the recent presentation by the Association of Water Board Directors. The other Board members agreed.

After discussion, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

7. The Board then discussed the latest meeting of the Authority, at which the Authority reported that it would not be implementing a rate increase in 2022.

8. There was no new information on the Water Users Coalition.

9. At 6:39 p.m., the Board entered executive session to discuss its pending litigation against Magellan Pipeline, L.P. At 6:57 p.m., the Board exited executive session and took no further action.

10. The Board considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary 11-10-21

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248