

**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

September 15, 2021

The Board of Directors ("Board") of Harris County Fresh Water Supply District No. 61 ("District") met on Wednesday, September 15, 2021 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President  
Lary J. Cangelose, Vice President  
Mike Kelley, Secretary  
Jon Morgan, Assistant Secretary  
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. With regard to customer input, today was disconnect day however it was postponed until next week because of the Tropical Storm. The office lost internet service for 2 days so credit card payments could not be processed. Disconnect letters will go out Friday, September 17 to District 61 customers and Monday, September 20 to District 248 customers informing them of disconnect day on September 22, 2021. A customer at 11822 Cypress Brook Willow inquired about a tree that fell on a house and asked if the tree was in our easement. It is not on District's property, so the customer was told to contact their insurance company.

2. The Board then considered the minutes for the meeting held on September 8, 2021. After discussion, upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum then presented the engineer's report, a copy of which is attached hereto. The first draft invoice for the TXDOT contract is ready for submission and will be sent to them on Friday for their approval and to make any changes. The final invoice will be submitted September 24, 2021.

TXDOT informed LAN on September 9, 2021 of a potential conflict with traffic signal poles in relation to the utility line relocation project on N. Eldridge and FM 1960. It appears that the lines will need to be moved to allow for the installation of said poles.

The second preconstruction meeting for TXDOT was held September 15, 2021 and construction is scheduled to begin October 1, 2021 and will take approximately five months.

Director Kelley inquired if the engineer would ask TXDOT to install a guardrail or barrier to protect the District's lift station on N. Eldridge.

After further review and discussion, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board next considered payment of the general fund bills listed on the report prepared by Ms. Magee, a copy of which is attached hereto. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Mr. Homan, Mr. Breeding, and Ms. Magee presented the management report. Ms. Magee stated District received the June SPA check from City of Houston in the amount of \$110,587.35.

Mr. Breeding stated the District received plans to review for apartments on Birdcall and Huffmeister. There was an inquiry about a proposed doctor's office near 10816 Huffmeister Rd. CAM is finished with construction and plan to move into their new building within 2 weeks.

Mr. Homan stated the District still has a power outage at the Huffmeister Plant from the storm. Although, Mr. Breeding received a call during the meeting that CenterPoint had restored power to the facility.

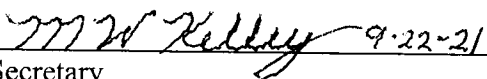
A customer's tree fell on the back parking lot fence at the main office. Staff cleaned up most of the debris but need to wait until the ground dries out to complete cleanup efforts.

The Board would like to attend AWBD 2021 Fall Seminar and instructed Ms. Magee to register them.

Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

6. The NHCRWA held their monthly meeting. The project in the Greenspoint area was discussed.

7. The Board considered items for the next agenda, including the District's tax rate hearing and approval.

  
Secretary

Short Term Action Items

1. Discuss Renewal of the District's Health Insurance

Long Term Action Items

1. Contract Negotiations with Various Entities Served by the District
2. Plans for use of SPA Funds