

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors
December 8, 2021

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, December 8, 2021 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President
Lary J. Cangelose, Vice President
Mike Kelley, Secretary
Jon Morgan, Assistant Secretary
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board considered the minutes for the meeting held on December 1, 2021. Director Solis suggested two changes, and upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the minutes as amended.
3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He presented and recommended approval of Pay Application No. 10 and Final in the amount of \$103,753.80 to King Solution Services, LLC for their work in connection with phases 7 and 9 of the District’s sanitary sewer rehabilitation project. Upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the pay application as presented.

In connection with the N. Eldridge Parkway utilities relocation project, Mr. Rosenbaum discussed the status of the Texas Department of Transportation’s approval of the District’s permit to work in the right-of-way and reimbursement package.

After discussion, upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee presented the District's 2022 calendar and schedule of safety meetings.

Mr. Homan then presented the District's annual "State of the District" report, wherein he discussed the projects completed in 2021 and the schedule for 2022. Mr. Homan also reviewed the District's financial position with the Board in great detail, noting that, as the result of many years of saving and planning, the District is in an extremely strong position. The Board expressed its satisfaction with all of the information presented.

Mr. Breeding then presented a draft letter to a representative for the Barwood HOA in response to her inquiry that the District repair a sinkhole located in their neighborhood. Mr. Homan and Mr. Breeding recommended that the District repair the sinkhole, which has been caused by the failure of a private storm sewer line, provided that such repair is made subject to the conditions set forth in the draft letter. Upon motion made by Director Cangelose, seconded by Director Kelley, and unanimously approved, the Board authorized issuance of the letter and repair of the sinkhole.

Lastly, the Board confirmed posting its election notice on the District's website.

After discussion, upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

6. The Board discussed the most recent meetings of the North Harris County Regional Water Authority and the Water Users Coalition, which several members of the Board attended.

7. At 6:53 p.m., the Board entered executive session to discuss personnel matters. At 7:47 p.m., the Board exited executive session and approved a four percent (4%) cost-of-living raise for the management team.

8. The Board considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248