

## **HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors  
November 10, 2021

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, November 10, 2021 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President  
Lary J. Cangelose, Vice President  
Mike Kelley, Secretary  
Jon Morgan, Assistant Secretary  
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board then considered the minutes for the meeting held on November 3, 2021. Upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.
3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He noted that the District held a preconstruction meeting with the contractor for its utility relocation project at N. Eldridge Parkway and F.M. 1960. He said that the meeting went well, and the contractor is slated to begin work on November 15, 2021.

Mr. Rosenbaum requested authorization to advertise for bids for the televising of a significant length of District sanitary sewer lines. Mr. Rosenbaum stated that the estimate for the cost of this work is \$150,000. In connection with this action item, the Board discussed the process by which sanitary sewer lines and manholes experience issues and eventually fail over time. Subject to that discussion, upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board authorized the engineer to advertise for bids for this project.

After further review and discussion, upon motion made by Director Solis, seconded by Director Kelley, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board next considered payment of the general fund bills listed on the report prepared by Ms. Magee, a copy of which is attached hereto. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Mr. Breeding and Ms. Magee presented the management report. Ms. Magee stated District received its August SPA check from City of Houston in the amount of \$87,319.07.

Mr. Breeding presented the 2022 holiday schedule and safety meeting schedule, which the Board indicated was acceptable.

Mr. Breeding also presented to the Board a draft of the District's proposed budget for its fiscal year ending on December 31, 2022. After reviewing the framework of the spreadsheets involved in creating the budget, Mr. Breeding requested that the Board review the materials provided in preparation for a full discussion next week. He encouraged the Board to contact Mr. Homan or him with any questions or proposed changes. The Board thanked Mr. Breeding for all of the work that went into creating the budget.

Upon motion made by Director Kelley, seconded by Director Morgan, and unanimously carried, the Board approved the management report as presented.

6. The Board considered items for the next agenda, including review of the District's 2022 budget.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Budget Review

Long Term Action Items

1. Contract Negotiations with Various Entities Served by the District
2. Plans for use of SPA Funds