

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors
October 27, 2021

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, October 27, 2021 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President
Lary J. Cangelose, Vice President
Mike Kelley, Secretary
Jon Morgan, Assistant Secretary
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Ms. Norma Catherman, tax assessor-collector for the District; Mr. Samuel Meza, operations manager for the District; Mr. Bill Rosenbaum, engineer for the District; Mr. Bob Ideus, bookkeeper for the District; and by telephone, Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for the Board’s consideration.
2. Ms. Catherman presented the tax assessor-collector’s report, a copy of which is attached hereto. The report showed a 96.09% collection rate for the 2020 tax year, with all other tax years excluding 2020 being 99% collected or better. Mr. Homan also noted that Ms. Catherman has been attending tax education classes, which are going very well. After further review of the report, upon motion made by Director Solis, seconded by Director Kelley, and unanimously carried, the Board approved the tax assessor-collector’s report and payment of the bills listed thereon with checks drawn from the tax fund.
3. Mr. Ideus then presented the fund manager’s report, a copy of which is attached hereto. The report showed checks and/or wire transfers in the amounts of (i) \$27,186.88 for engineering services, (ii) \$103,753.80 to King Solutions Services, and (iii) \$60,245.58 to its counsel. After discussion, upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the fund manager’s report and the checks listed thereon.

4. The Board then considered the minutes for the meeting held on October 20, 2021. After discussion, upon motion made by Director Solis, seconded by Director Kelley, and unanimously carried, the Board approved the minutes as presented.

5. Mr. Meza presented the operations report, a copy of which is attached hereto. With respect to water production, the District pumped 59,159,000 gallons from its wells, with an average daily flow of 1,971,967 gallons.

At the wastewater treatment plants, the total combined treatment amounted to 78,575,000 gallons with an average daily flow from the plants of 2,619,167 gallons per day. There were 10.4 inches of rainfall during the month of September.

With respect to the distribution and collection system, 20 bacteriological samples were taken with no coliforms detected. The District made no commercial taps and changed out no meters.

With respect to out-of-district water use, Emerald Forest Utility District used 245,000 gallons and MUD No. 248 used 14,238,000 gallons.

As for personnel matters, a meeting on fire prevention and response is scheduled for November.

After review, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the operations report as presented.

6. Mr. Rosenbaum then presented the engineer's report, a copy of which is attached hereto. He presented and recommended payment of Pay Application No. 9 in the amount of \$103,753.80 to King Solutions Services for their work in connection with the District's sanitary sewer rehabilitation project.

Mr. Rosenbaum also noted that his office continues to address comments from the Texas Department of Transportation ("TxDOT") regarding the reimbursement package the District submitted in connection with its facilities relocation project at N. Eldridge Parkway and FM 1960. Mr. Homan noted that the District will bill TxDOT for all of the time its employees and consultants spend addressing their comments.

After further review and discussion, upon motion made by Director Cangelose, seconded by Director Morgan, and unanimously carried, the Board approved the pay application and engineer's report as presented.

7. The Board next considered payment of the general fund bills listed on the report prepared by Ms. Magee, a copy of which is attached hereto. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

8. Mr. Homan, Mr. Breeding, and Ms. Magee presented the management report. Ms. Magee reviewed the District's September financials with the Board.

Mr. Homan reminded the Board of the upcoming meeting of the Association of Water Board Directors scheduled for October 28, 2021 at 6:00 p.m.

Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

9. The Board considered items for the next agenda, including a utility commitment letter for the tract located at 11003 Jones Road and the status of the District's pending litigation.

Secretary

Short Term Action Items

1. Utility Commitment Letter for Tract Located at 11003 Jones Road
2. Pending Litigation

Long Term Action Items

1. Contract Negotiations with Various Entities Served by the District
2. Plans for use of SPA Funds