

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors
October 20, 2021

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, October 20, 2021 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President
Lary J. Cangelose, Vice President
Mike Kelley, Secretary
Jon Morgan, Assistant Secretary
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Ms. Magee stated that the District had disconnection day. There were 94 disconnections in the District and 11 disconnections in Harris County Municipal Utility District No. 248.

2. The Board then considered the minutes for the meeting held on October 13, 2021. One correction to the minutes was suggested, and upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the minutes as amended.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He noted that the District has received several comments from the Texas Department of Transportation with regard to the reimbursement package the District submitted on October 15, 2021. All of their comments have been addressed, and the reimbursement package remains in the process of being reviewed.

After further review and discussion, upon motion made by Director Morgan, seconded by Director Solis, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board considered a request for a utility commitment from a developer of an office building at 13715 Wimbledon Oaks. The engineer confirmed that the tract is located

within the boundaries of the District, and the District has the requisite water and sanitary sewer capacity to serve the development. Upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved issuance of the commitment letter.

5. The Board next considered payment of the general fund bills listed on the report prepared by Ms. Magee, a copy of which is attached hereto. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Mr. Homan, Mr. Breeding, and Ms. Magee presented the management report. Ms. Magee stated District received its July SPA check from City of Houston in the amount of \$92,704.46.

Mr. Breeding then reported that he continues to work on end-of-year business, including the budget and employment matters.

Mr. Breeding also read an email from a contractor working within the District who experienced a water pressure issue, which the District promptly resolved. The contractor complimented the District on its excellent service to its constituents.

Mr. Homan then presented the Board with a letter from all District employees thanking the Board for their longstanding and continued support of the employees. The Board showed their appreciation for the letter, also noting what an outstanding job the District's employees consistently do in the performance of their jobs.

Mr. Homan briefly discussed year-end reviews and raises, suggesting that the Board consider forgoing merit-based raises this year in light of the fact that the cost-of-living raise traditionally given is going to be higher than usual. The Board discussed the fact that the high cost-of-living increase is not the fault of District employees, and the Board emphasized the importance of rewarding employee performance with merit-based raises. Mr. Homan thanked the Board for their input and stated that he would bring additional information to them in the coming weeks.

Mr. Homan also provided a brief update on a variety of other matters, including coordination with the North Harris County Regional Water Authority and the status of District construction projects.

Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

7. The Board considered items for the next agenda.

Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. Contract Negotiations with Various Entities Served by the District
2. Plans for use of SPA Funds