

## **HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

June 16, 2021

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, June 16, 2021 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President  
Lary J. Cangelose, Vice President  
Mike Kelley, Secretary  
Jon Morgan, Assistant Secretary  
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Ms. Magee stated that today was disconnection day. There were 107 disconnections in the District and 14 disconnections in Harris County Municipal Utility District No. 248.

2. The Board then considered the minutes for the meeting held on June 9, 2021. Upon motion made by Director Solis, seconded by Director Morgan, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum presented the engineer’s report, copy attached. He noted that there is a lot of redevelopment occurring along F.M. 1960, with the District receiving a few requests for utility commitments in the last few weeks.

After discussion, upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board considered a request for a utility commitment from a developer for the tract located at 11006 F.M. 1960. The engineer noted that the tract is located within the boundaries of the District, and the District likely has the requisite water and sanitary sewer capacity to serve the development. He noted that his office is still waiting to receive the exact amount of capacity being requested. Upon motion made by Director Solis, seconded by Director Kelley, and unanimously carried, the Board approved issuance of the commitment letter subject

to confirmation by the engineer's office that the District can meet the development's capacity needs.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee and Mr. Breeding presented the management report. Ms. Magee confirmed all of the directors' hotel reservations for the upcoming conference of the Association of Water Board Directors.

The Board briefly discussed the District's risk and resiliency report, which was filed on June 14, 2021 as required by the American Water Infrastructure Act.

Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

7. The Board considered items for the next Board meeting, including a request for utility commitment letter for a Valvoline Instant Oil Change at N. Eldridge Parkway and F.M. 1960 W.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Utility Commitment Letter for Valvoline Station at N. Eldridge Parkway and F.M. 1960

Long Term Action Items

2. 222 Rate Analysis for Wastewater Usage
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248