

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 248

Minutes of Meeting of Board of Directors  
December 9, 2020

The meeting of the Board of Directors (“Board”) of Harris County Municipal Utility District No. 248 (“District”) met by telephone conference call on December 9, 2020, in accordance with the duly posted notice of said meeting and with the March 16, 2020 Order of Governor Abbott., with a quorum of Directors present, as follows:

Marie Godard, Vice President  
Long Nguyen, Secretary  
E. Paul Daigle, Jr., Treasurer  
Richard Ford, Director

and the following absent:

A. Richard Wilson, President.

Also present were Mr. Jerry Homan, Mr. Brian Breeding, Ms. Pat Hall, Mr. Bob Ideus, Mr. Patrick Newton, Ms. Leslie Cook, and Mr. Wm. Scott Smith.

The meeting was called to order and declared open for such business as might regularly come before it.

1. The Board opened the floor for public comment. No public comment was presented.
2. The Board unanimously approved the minutes of the meeting held on November 11, 2020.
3. Mr. Ideus presented the bookkeeper’s report. Upon motion duly made, seconded and unanimously carried the Board approved the bookkeeper’s report and the checks listed thereon.
4. Ms. Hall presented the tax assessor-collector’s report indicating that 2020 taxes are 1.7% collected. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector’s report and checks drawn on the tax fund.
5. Mr. Breeding presented the operator’s report indicating that water accountability was 96% for the month and there were 693 bills sent. The generators at the lift station were inspected. U.S. Highway 290 construction is ongoing. The Board discussed the proposed capital improvement plan which Mr. Smith stated is expected to be delivered in the first quarter of 2021. The Board also discussed options for replacement of aging water meters in the District to improve accuracy and water accountability.
6. The Board discussed compliance with the America’s Water Infrastructure Act. Mr. Smith explained that the federal law requires the District to prepare certain emergency

preparedness plans and hazard analysis in order to comply with new EPA requirements. After discussion, the Board authorized the District's engineer to begin preparation of the materials to comply with the new law.

7. Mr. Newton presented the engineer's report and stated that the detention pond construction for the Weiser Business Park is underway. Construction of the traffic signal will begin soon. The plans for the water sewer and drainage for the project are awaiting plan approval. There are still two final punch list items remaining before the trail project may be finalized. The manhole rehabilitation project is substantially complete. The engineer has reviewed plans for a proposed new Huffmeister Medical Clinic.

8. The Board unanimously approved engaging Arbitrage Compliance Specialists, Inc. to prepare the arbitrage report for the District Series 2016 bonds.

9. Ms. Godard presented three proposals for purchase and installation of playground equipment at the homeowners association site. The Board reviewed and unanimously approved the proposal from APC Play. Mr. Smith stated that his office will run a title report on the site and will prepare a draft contract with the homeowners association for joint development of the park.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary