

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors
January 13, 2021

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, January 13, 2021 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President
Lary J. Cangelose, Vice President
Mike Kelley, Secretary
Jon Morgan, Assistant Secretary
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for the Board’s consideration.
2. The Board then considered the minutes for the meeting held on December 16, 2020. Upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.
3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He presented the bids received for the relocation of the District’s water and sanitary sewer lines necessitated by the Texas Department of Transportation’s (“TxDOT”) expansion of N. Eldridge Parkway at F.M. 1960 W, noting that Director Solis attended the bid opening. Upon review of the bids, Mr. Rosenbaum recommended award of the contract to the lowest bidder, Persons Services Corp., in the amount of \$2,380,370.00 and with a contract time of 150 days. The engineer had estimated the project cost to be approximately \$2,600,000, and Mr. Homan noted that the District was able to obtain such good pricing from prospective contractors because of the efforts that the District and its engineering team take during the pre-bid process, with such efforts including review of the engineers’ bid documents with the contractors and assuring the contractors of the District’s vast knowledge of the job in general. Upon motion made by Director Kelley, seconded by Director Morgan, and unanimously carried, the Board approved award of the contract to Persons Services Corp.

Mr. Rosenbaum, Ms. Seipel, and Mr. Homan discussed their continued efforts to work with TxDOT to finalize a reimbursement agreement between the parties as it relates to the above-project. Mr. Homan noted that the District has not received a response to its requests for information from the attorney for TxDOT regarding the reimbursement agreement, but he and Ms. Seipel, along with the engineer, will continue to work to resolve the matter.

After discussion, upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee presented the Board with the District's October SPA check in the amount of \$85,178.80 from the City of Houston.

Mr. Breeding noted that he continues to work on all of the requisite first quarter reporting required of the Texas Commission on Environmental Quality and other agencies.

Mr. Breeding also stated that he continues to monitor development within the District and Harris County Municipal Utility District No. 248, which the District operates.

On that note, Mr. Homan then reported the District received several complaints regarding potential pollution in certain waterways within the District that may be causing harm to fish and animals in nearby channels. Mr. Homan and Mr. Breeding contacted the parties believed to be causing the problem and also informed the appropriate agencies of the situation.

Mr. Homan stated that he, Mr. Breeding, and Ms. Seipel are scheduled to attend a phone meeting with Blazer Residential, a developer interested in developing and having annexed into the District the tract located at 12423 Huffmeister. He told the Board that he would obtain additional information from the developer and present it to the Board.

Mr. Homan noted that three District field employees contracted COVID-19 over the last several weeks. Two of the employees have undergone the appropriate protocols regarding testing and are back at work, and the third employee is expected to be back at work next week. Mr. Homan confirmed that all of the District's cleaning protocols remain in place and are being followed.

Lastly, Mr. Homan provided an update on the status of some pieces of legislation being introduced to the Texas Legislature by the Association of Water Board Directors.

Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

6. The Board then discussed the latest meeting of the North Harris County Regional Water Authority.

7. The Board lastly considered items for the next Board meeting, including a resolution related to emergency repairs and the litigation against Magellan Pipeline Company, L.P.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Resolution Related to Emergency Repairs
2. Executive Session to Discuss Pending Litigation Against Magellan Pipeline Company, L.P.

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248