

## **HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors  
December 9, 2020

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, December 9, 2020 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President  
Lary J. Cangelose, Vice President  
Mike Kelley, Secretary  
Jon Morgan, Assistant Secretary  
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board then considered the minutes for the meeting held on December 2, 2020. Upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.
3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He presented and recommended payment of Pay Application No. 5 in the amount of \$193,307.85 to King Solutions Services, LLC for their work in connection with Phases 7 and 9 of the District’s sanitary sewer rehabilitation project. Upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the pay application as presented.

Mr. Rosenbaum presented the bids received for the relocation of District water and sanitary sewer lines located at N. Eldridge Parkway and F.M. 1960, which is necessitated by the Texas Department of Transportation’s expansion of the intersection. There were two bids received, one of which the contractor requested to be withdraw because it contains mathematical errors related to the cost for surface restoration. Mr. Rosenbaum also noted that an additional contractor attempted to submit a bid but missed the deadline. After some discussion and review of the bids, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board voted to reject both bids received and re-bid the project.

After discussion, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered issuance of a renewed utility commitment letter for the tract located at 12930 Cypress N. Houston for Cypress Assistance Ministries' new building. The attorney noted that the District previously issued a letter to the landowner, which expired prior to their initiation of construction. Upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved issuance of the requested letter.

5. The Board considered a Resolution Confirming the Existence of a Public Necessity for the Construction, Operation and Maintenance of a Water and Sanitary Sewer Lines along N. Eldridge Parkway and F.M. 1960 W. and Authorizing the Acquisition, by Donation, Purchase, or Exercise of the Power of Eminent Domain, of Easement Rights Necessary for such Facilities.

6. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

7. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. The Board discussed the fact that the upcoming conference of the Association of Water Board Directors ("AWBD"), which has been changed to a virtual conference.

Mr. Breeding reported that the employee reviews are complete. He also thanked the Board for supporting the recent staff Christmas party. He stated that the employees greatly enjoyed it.

Mr. Homan provided additional information on AWBD and its committees.

Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

8. The Board discussed the North Harris County Regional Water Authority (the "Authority"), including the recent election of board members and the cost of same. The Board also discussed the most recent meeting of the Authority.

9. The Board lastly considered items for the next Board meeting, including the audit continuance letter.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Audit Continuance Letter

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248