

**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors  
December 2, 2020

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, December 2, 2020 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President  
Lary J. Cangelose, Vice President  
Mike Kelley, Secretary  
Jon Morgan, Assistant Secretary  
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Director Barroso mentioned problems that the City of Pearland’s customers are experiencing with respect to billing for their water usage. Director Barroso said the situation served as a reminder that the staff of the District is outstanding and handles its business. The Board expressed the same sentiment.

2. The Board then considered the minutes for the meeting held on November 18, 2020. Upon motion made by Director Solis, seconded by Director Morgan, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He discussed the timeline for the Texas Department of Transportation’s (“TxDOT”) expansion of N. Eldridge Parkway at F.M. 1960 W., noting that TxDOT informed his office that they are delaying construction until June.

After discussion, upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board discussed a request for information from the developer of an apartment complex at Birdcall and Huffmeister. Specifically, the developer inquired as to whether the proposed number of units for the size of the tract was consistent with the other apartment complexes within the District. After some discussion, upon motion made by Director

Solis, and seconded by Director Kelley, the Board directed the attorney to respond to the developer with the requested information.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Kelley, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee presented the Board with the write-off list of unpaid water bill accounts for 2020, noting that they would be sent to a collections agency.

Mr. Breeding then noted that the District's staff recently was trained to operate the automated meter software. Mr. Breeding and Mr. Homan reported that the District used the software to read the automated meters this month, and the reading went off without a hitch.

Mr. Homan then reported that he is working on the newsletter and would like to wait to send it out until February to allow for additional time to obtain pertinent information about the automated meters. The Board agreed.

Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

7. The Board tabled discussion of the North Harris County Regional Water Authority and the Water Users Coalition.

8. The Board lastly considered items for the next Board meeting, including the North Harris County Regional Water Authority, the Water Users Coalition, and renewal of a utility commitment letter for the tract located at 12930 Cypress North Houston.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

### Short Term Action Items

1. Utility Commitment Letter for the Tract Located at 12930 Cypress North Houston
2. North Harris County Regional Water Authority
3. Water Users Coalition

### Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248