

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting by telephone conference and/or video conference. Members of the public may access the meeting by following the instructions listed at the bottom of this notice.

The meeting will be held at **5:30 p.m. on Wednesday, November 18, 2020.**

The subject of the meeting is to consider and act on the following:

1. Customer Input and Inquiries (for matters not on the agenda) (This provides an opportunity for citizens to comment on agenda and non-agenda items in advance of regular business of the Board. Comments shall be limited to **three (3) minutes per person**. By state law, comments by the Board members on any item not on the agenda shall be limited to: a) statements of specific factual information given in response to any inquiry; b) a recitation of existing policy in response to an inquiry; or c) a proposal to place the subject on the agenda for a future meeting.)
2. Tax Report; Pay Bills, Checks and Invoices
3. Fund Manager's Report; Pay Bills, Checks and Invoices
4. Approve Minutes of November 11, 2020 Board of Directors Meeting
5. Operations Report; Repair/Maintenance of District Facilities
6. Engineer's Report; Design of Facilities; Advertisement for Bids; Construction Contracts; Pay Estimates and Change Orders; Permit Matters
7. Resolution Adopting Budget for F.Y.E. December 31, 2021
8. Pay General Fund Bills; Checks and Invoices
9. Management Reports: Employment Matters; Operations Issues; Acquisition of Facilities or Equipment; Correspondence; Other Issues
10. Executive Session to Discuss Personnel Matters
11. Items for Next Agenda



A handwritten signature in blue ink that reads "Jennifer Seipel".

Jennifer B. Seipel, Attorney for the District

Instructions for Accessing Meeting Held Via Telephone and/or Video Conference:

On March 16, 2020, pursuant to Section 418.016 of the Texas Government Code, Governor Abbott signed an order (the “Order”) suspending provisions of the Texas Open Meetings Act that require government officials and members of the public to be physically present at a specified meeting location. In accordance with the Order, the District has implemented procedures to allow members of the public to participate and address the Board of Directors during the meeting via telephone or video conference. To participate in the meeting:

1. To access via telephone, please call **+1-408-418-9388** and use access code 126 330 9463#, passcode 932 67 733; please announce your name to the meeting host upon joining. To access via videoconference, please use the following link:

<https://harriscountyfreshwatersupplydistrict61.my.webex.com/harriscountyfreshwatersupplydistrict61.my/j.php?MTID=m322e7ef4c1bffe9210548b0de3891533>

2. The agenda packet is available at the following web site:

<https://harriscountyfwsd61.org/>

3. The audio of the meeting will be recorded.