

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors
November 11, 2020

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, November 11, 2020 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President
Lary J. Cangelose, Vice President
Mike Kelley, Secretary
Jon Morgan, Assistant Secretary
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Director Solis mentioned an inquiry he received from a citizen regarding the District’s recent approval of an amendment to an interlocal agreement between the District, Harris County (the “County”), and Harris County Flood Control District (“Flood Control”). The citizen asked what was the change to the original agreement as effectuated by the amendment. Mr. Homan noted that he and Ms. Seipel assisted with the preparation of a response to the citizen, stating that (i) the interlocal agreement was amended at the request of the County to reflect additional monies to be paid by Flood Control towards the cost of the project, and (ii) the amendment did not modify any of the District’s obligations, financial or otherwise, under the original agreement. The Board expressed its satisfaction with such response.

2. The Board considered the minutes for the meeting held on November 4, 2020. Upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He reported that he and several members of his team are scheduled to meet on November 12, 2020 on-site with District representatives at the District’s water plants to discuss the logistics for conversion to surface water.

After further review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee presented the August SPA check from the City of Houston in the amount of \$82,654.43.

Mr. Breeding discussed the status of the concrete repair which was necessitated by the repair of a water leak at N. Eldridge Parkway and Foxburo. He stated that the concrete repair is scheduled for later this week.

Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

6. The Board reviewed a proposed draft of the District's December 31, 2021 fiscal year end budget. In connection with budget review, the Board discussed certain increases and decreases in budgeted items, including, for example, a decrease in revenue for water sales due to some reductions resulting from COVID. After asking additional questions regarding the substance of the draft budget, the Board requested that further review and/or approval of the budget be placed on the agenda for the next meeting.

7. At 6:35 p.m., the Board entered executive session to discuss personnel reviews for the 2020 year. At 7:30 p.m., the Board exited executive session and reconvened its regular meeting.

8. The Board lastly considered items for the next Board meeting, including personnel matters and the resolution adopting an operating budget for the fiscal year ending on December 31, 2021.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Resolution Adopting Budget for F.Y.E. December 31, 2021
2. Executive Session for Personnel Matters

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248