

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors
November 4, 2020

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met on Wednesday, November 4, 2020 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President
Lary J. Cangelose, Vice President
Mike Kelley, Secretary
Jon Morgan, Assistant Secretary
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board then considered the minutes for the meeting held on October 28, 2020. Upon motion made by Director Solis, seconded by Director Morgan, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He discussed the timeline for construction for the District’s water and sanitary sewer lines that must be relocated as a result of the Texas Department of Transportation’s expansion of N. Eldridge Parkway at F.M. 1960 W. Mr. Homan also noted he recently held a meeting with the engineer, the attorney, Mr. Breeding, and other District employees to discuss the logistics of the project. He reported that the meeting went well.

After discussion, upon motion made by Director Solis, seconded by Director Kelley, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board then discussed the District’s participation in the Texas County and District Retirement System (“TCDRS”) program. Mr. Homan reviewed with the Board the District’s annual financial contribution into the program, noting that the annual contribution amounted to approximately one SPA check, which the District receives on a monthly basis. The directors asked several questions regarding the employees’ participation in the program, as well

as the logistics for how payments to the TCDRS are issued each month. After some additional discussion, the Board elected not to make any changes to the program at this time. The Board noted that it would review its participation in the TCDRS on an annual basis in November.

5. The Board tabled consideration of the budget for the fiscal year ending on December 31, 2021 for the next meeting.

6. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

7. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. The Board discussed the recent virtual meeting of the Association of Water Board Directors, which was held on October 29, 2020. The directors stated that they enjoyed the event.

Mr. Homan reviewed with the Board the list of projects projected to be completed in 2020 and the projects scheduled for 2021. The Board noted that the District had an extremely busy and successful year, with the automated meter installation having been completed as well as several phases of sanitary sewer rehabilitation and the renegotiation of several agreements between the District and other districts. Mr. Homan also noted that, by using District staff to install the automated meters rather than a third-party contractor, the District saved between \$2,000,000 and \$2,500,000 in expenses. The Board expressed their satisfaction with this result and their appreciation to all of the hard work by the District's employees who made it happen.

Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

8. The Board discussed the North Harris County Regional Water Authority (the "Authority"), including the recent election of board members. The Board also discussed the most recent meeting of the Authority.

9. Mr. Homan reviewed the list of accomplishments of the Water Users Coalition during 2020, including the candidate interviews for the Authority that it fostered.

10. The Board lastly considered items for the next Board meeting, including review of the budget for the F.Y.E. December 31, 2021 and personnel reviews.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Budget for F.Y.E. December 31, 2021
2. Personnel Reviews

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248