

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 248

Minutes of Meeting of Board of Directors
September 9, 2020

The meeting of the Board of Directors (“Board”) of Harris County Municipal Utility District No. 248 (“District”) met by telephone conference call on September 9, 2020, in accordance with the duly posted notice of said meeting and with the March 16, 2020 Order of Governor Abbott., with a quorum of Directors present, as follows:

A. Richard Wilson, President
Marie Godard, Vice President
Long Nguyen, Secretary
E. Paul Daigle, Jr., Treasurer
Richard Ford, Director

and the following absent:

None.

Also present were, Mr. Jerry Homan, Mr. Brian Breeding, Mr. Patrick Newton, Ms. Jennifer Hanna, Ms. Leslie Cook, Mr. Loren Morales, Mr. Bob Ideus, Ms. Pat Hall, and Mr. Wm. Scott Smith.

The meeting was called to order and declared open for such business as might regularly come before it.

1. The Board opened the floor for public comment. No public comment was presented.
2. The Board unanimously approved the minutes of the meeting held on August 12, 2020.
3. Director Daigle entered the meeting.
4. Mr. Ideus presented the bookkeeper’s report. Upon motion duly made, seconded and unanimously carried the Board approved the bookkeeper’s report and the checks listed thereon.
5. Ms. Hanna reviewed with the Board the audit for the fiscal year ending March 31, 2020. The audit includes an unqualified audit opinion. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the audit and authorized its distribution to the appropriate parties.
6. The Board reviewed its Investment Policy in accordance with the Texas Public Funds Investment Act and unanimously adopted the attached resolution noting that no changes to the policy are necessary at this time.

7. Ms. Hall presented the tax assessor-collector's report indicating that 2019 taxes are 98.6% collected. The Board also unanimously approved transferring certain accounts to the uncollectable roll at the request of the District's delinquent tax attorney and financial advisor. Mr. Smith stated that the final payment from Gander Mountain through the bankruptcy proceedings has been received. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector's report and checks drawn on the tax fund.

8. Mr. Morales presented the tax rate recommendation for the year 2020. Mr. Smith first stated that the District must determine whether it is a developed or developing district. Based on the amount of infrastructure still to be financed by the District, the Board unanimously adopted the attached Resolution indicating that it is a developing district. Mr. Morales presented the tax rate recommendation which includes a proposed debt service rate of \$0.33 and \$0.12 for operations and maintenance. Mr. Homan noted that there are certain changes to the District's water supply contract which will require additional operating funds. In that regard, the Board unanimously approved authorizing the District's tax assessor-collector to publish a proposed rate of \$0.46 including \$0.33 for debt service and \$0.13 for operations and maintenance and a notice of hearing for the next regularly scheduled Board meeting.

9. Mr. Breeding presented the operator's report indicating that water accountability was 99% and there were 706 bills mailed to District customers. There were ten bacteriological samples taken. The Verizon Wireless auto dialing equipment has been installed at the lift station, and the generator controller at the Huffmeister lift station has been reprogrammed. There are two pending traps. The operator continues empty the trash receptacles at the trails twice a week.

10. Mr. Newton presented the engineer's report and noted that the design is being completed for the Weiser Business Park. The preconstruction meeting for the detention pond construction for that project is upcoming. Other projects are pending contract signature. The Board reviewed and unanimously approved Pay Estimate No. 6 for the trails project. Pay Estimate No. 1 for the manhole rehabilitation project has been received by Harris County MUD No. 222, and the District anticipates receiving an invoice for its share of that pay estimate. Mr. Newton has also issued a no-objection letter to the Huffmeister medical clinic.

There being no further business to come before the Board, the meeting was adjourned.

Secretary