

## **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 248**

### **Minutes of Meeting of Board of Directors July 8, 2020**

The meeting of the Board of Directors (“Board”) of Harris County Municipal Utility District No. 248 (“District”) met by telephone conference call on July 8, 2020, in accordance with the duly posted notice of said meeting and with the March 16, 2020 Order of Governor Abbott., with a quorum of Directors present, as follows:

A. Richard Wilson, President  
Marie Godard, Vice President  
Long Nguyen, Secretary  
E. Paul Daigle, Jr., Treasurer  
Richard Ford, Director

and the following absent:

None.

Also present were Ms. Pat Hall, Mr. Patrick Newton, Mr. Jerry Homan, Mr. Brian Breeding, Ms. Melissa Parks, Mr. Loren Morales, Mr. Jeremy Garner, Mr. J.W. Fields, and Mr. Wm. Scott Smith.

The meeting was called to order and declared open for such business as might regularly come before it.

1. The Board opened the floor for public comment. No public comment was presented.
2. The Board unanimously approved the minutes of the meeting held on June 10, 2020.
3. Director Nguyen entered the meeting.
4. The Board conducted a public hearing on the defined area plan. The Board discussed the proposed development and financing of roads in the defined area and reviewed the engineering plan for the bond issue. The Board opened the floor for public comment, and there was no public comment presented. After discussion, upon motion duly made, seconded and unanimously carried, the Board adopted the attached Order Designating Defined Area and Adopting Defined Area Plan.
5. The Board received the developer’s report and noted that the Molto Properties project is complete, and the reimbursement has been made to the developer. Bids have been received for the detention pond and lift station for the Weiser Business Park project. The paving and underground utility contracts are pending.
6. The Board unanimously approved the bookkeeper’s report and the

payment of bills thereon.

7. Ms. Hall presented the tax assessor-collector's report indicating that 2019 taxes are 96% collected. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector's report and checks drawn on the tax fund.

8. Mr. Breeding presented the operator's report indicating that water accountability was 97% for the month, and 704 bills were mailed to District customers. The lift pumps at the White Oak Falls lift station were cleaned, and the backflow prevention testing is complete at the lift station as well. Routine preventive maintenance was performed on all District generators. The contractor is removing the mulch from the 290 Commons detention pond. Mr. Homan stated that a new manufacturing company has moved into the old Gander Mountain site. The Board unanimously approved resuming water terminations for delinquent accounts in accordance with the District's Rate Order.

9. Mr. Newton presented the engineer's report and noted that the trails are substantially complete. The Board unanimously approved a contract change order for installation of signs, safety items, and drainage facilities for the trails in the amount of \$28,257.50. The Board discussed the responsibility of the contractor to continue to empty the trash cans on the site until the project is turned over to the District. Contracts are being executed for the manhole rehabilitation project. The engineer has also issued a no objection letter to the hospital for construction.

10. The Board scheduled a special meeting on July 28 to consider calling a bond election and maintenance tax election and defined area election for the Weiser Business Park project.

There being no further business to come before the Board, the meeting was adjourned.

---

Secretary