

**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

August 12, 2020

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, August 12, 2020 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President  
Lary J. Cangelose, Vice President  
Mike Kelley, Secretary  
Jon Morgan, Assistant Secretary  
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Director Kelley mentioned receiving a few inquiries regarding access to the new meter boxes, which contain locks. He said that these individuals wanted access in order to read their meters. Mr. Homan and Mr. Breeding confirmed that once the software is online, the customers will be able to get meter readings through an application. Mr. Homan and Mr. Breeding also stated that the reason for the locking mechanism is to protect the new automated meters, which are much more valuable than the old meters.

2. The Board then considered the minutes for the meeting held on July 22, 2020. Upon motion made by Director Solis, seconded by Director Morgan, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He presented and recommended approval of Pay Application No. 2 in the amount of \$88,291.35 to King Solutions Services, Inc. for their work in connection with phases 7 and 9 of the District’s sanitary sewer rehabilitation project. Upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the pay application as presented.

The engineer and Mr. Homan then reported on their meeting with representatives for the North Harris County Regional Water Authority (the “Authority”) regarding connection of their surface water facilities to the District’s water plant no. 3, which is not reflected on the

Authority's current plans. Mr. Homan and Mr. Rosenbaum stated that the meeting went well, and the Authority has agreed to connect its surface water lines to the District's water plant no. 3.

After discussion, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Mr. Homan reported that today he and Director Barroso did a tour of one of the District's wastewater treatment plant in order to observe the pressing of waste matter.

Mr. Homan noted that a clarifier no. 1 at the Barwood wastewater treatment plant went down over the weekend. The clarifier cat walk and bull gear will be pulled for evaluation by EFS at a cost of \$11,250.00. The Board expressed their approval with that course of action.

The Board discussed the recent virtual conference of the Association of Water Board Directors. The Board stated that they enjoyed the format and found it very informative. Mr. Homan stated that they had around 1,200 participants.

Upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

6. The Board discussed the latest meeting of the Authority. Several directors participated in the last meeting of the Authority, at which the Authority provided an update on the status of their projects. Mr. Homan also noted that several of the directors for the Authority have opponents in the upcoming election. Mr. Homan discussed a forum being put together by the Water Users Coalition (the "Coalition") to get to know the candidates. They also discussed the cost of the upcoming election of the Authority, which is estimated to cost between \$700,000-\$800,000.

7. With regard to the Coalition, Mr. Homan stated that several members are working with the Authority on their emergency response program.

8. The Board lastly considered items for the next Board meeting, including an update on the status of litigation with Magellan Pipeline Company, L.P.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Update on Status of Litigation with Magellan Pipeline Company, L.P.

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248