

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

July 15, 2020

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, July 15, 2020 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President
Lary J. Cangelose, Vice President
Mike Kelley, Secretary
Jon Morgan, Assistant Secretary
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Mr. Homan presented a written request from the Holiday Inn hotel for \$500 in compensation to cover their losses associated with a water outage that affected their hotel and resulted in several customers cancelling their reservation. After discussion, upon motion made by Director Solis, seconded by Director Morgan, and unanimously carried, the Board approved the request and authorized District employees to issue a check for the requested amount.

2. The Board considered the minutes for the meeting held on July 8, 2020. Upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He presented Pay Application No. 1 in the amount of \$46,458.00 to King Solution Services, LLC for their work in connection with phases 7 and 9 of the District’s sanitary sewer rehabilitation project. Upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved the pay application as presented.

The engineer also presented Pay Application No. 5 and Final in the amount of \$76,902.15 to Pardalis Industrial Enterprises, Inc. for their work in connection with the recoating of water plant no. 3. Upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the pay application as presented.

The Board also discussed the negotiation of the recoating of an additional aerial line with Pardalis Industrial Enterprises, Inc. Mr. Homan stated that the line was inadvertently left out of the description of the project, but he and Mr. Breeding are working with the contractor to agree to a price.

After further review, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee stated that the District received its April SPA check from the City of Houston in the amount of \$85,119.51.

Mr. Homan discussed with the Board whether they would all like to be registered for the virtual summer conference of the Association of Water Board Directors. The Board discussed watching the conference at the District's administration building while wearing masks and using social distancing guidelines. All directors indicated that they would like to be registered for the conference.

Mr. Homan also stated that he and other District consultants have begun the process of working with Harris County MUD No. 222 regarding the renegotiation of its wastewater agreement with the District.

Upon motion made by Director Solis, seconded by Director Kelley, and unanimously carried, the Board approved the management report as presented.

6. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248