

**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

July 8, 2020

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, July 8, 2020 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President  
Lary J. Cangelose, Vice President  
Mike Kelley, Secretary  
Jon Morgan, Assistant Secretary  
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Mr. Homan noted that the District has received several calls from customers who have been approached by a company that is selling water softeners and filters and often suggesting that their water is unsafe. The District placed a notification regarding this matter on its website.

2. The Board then considered the minutes for the meeting held on June 24, 2020. Upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He presented and recommended approval of Pay Application No. 4 in the amount of \$67,108.50 and Change Order No. 2 in the amount of \$1,542.15 to Pardalis Industrial Enterprises, Inc. for their work in connection with recoating water plant no. 3. Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the pay application as presented.

The engineer also presented Pay Application No. 2 and Final from Scott Sitework, LLC in the amount of \$25,634.51 for their work in connection with the Wortham Falls detention pond improvements. Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the pay application as presented.

After discussion, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board next considered a Resolution Authorizing the Filing of a Bond Application with the Texas Commission on Environmental Quality for a new bond issue in the amount of \$15,000,000. After review, upon motion made by Director Cangelose, seconded by Director Morgan, and unanimously carried, the Board approved the resolution as presented.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Cangelose, seconded by Director Morgan, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Mr. Breeding noted that phases 7 and 9 of the District's ongoing sanitary sewer rehabilitation project are continuing to progress well.

Mr. Breeding stated that water plant no. 3 is scheduled to be brought back online this week following completion of the recoating project.

Mr. Homan and the Board also discussed the District's billing collections rate and whether to resume water terminations for failure to pay. Mr. Homan stated that the collection rate continues to be steady. The Board discussed whether to perform water disconnections this month. Upon motion made by Director Solis, seconded by Director Cangelose, with Director Kelley voting nay, the Board voted to resume disconnects for the month of July.

Mr. Homan also mentioned that the District recently terminated the employment of an employee for cause. Mr. Homan inquired as to whether the Board would be willing to pay for the former employee's health insurance for one additional month to allow the employee to procure new insurance. Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the former employee's health insurance for an additional month, through August 15, 2020.

Mr. Homan then reported that the summer conference of the Association of Water Board Directors ("AWBD") is being held online in light of the ongoing COVID-19 pandemic. The Board discussed appointing Director Barroso to cast the District's vote in the election for the board of directors for AWBD.

Upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

7. The Board discussed the North Harris County Regional Water Authority (the "Authority"). Several directors participated in the last meeting of the Authority, at which the Authority provided an update on the status of their projects. Director Kelley asked several questions regarding the Authority's means of financing their projects, and Mr. Homan and Ms. Seipel stated that they would look into the matter.

8. With regard to the Water Users Coalition, Mr. Homan stated that it had gathered and presented to AWBD a list of questions for the candidates for the board of AWBD.

9. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248