

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

June 17, 2020

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, June 17, 2020 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Darrell A. Barroso, President
Lary J. Cangelose, Vice President
Mike Kelley, Secretary
Jon Morgan, Assistant Secretary
Ben A. Solis, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Ms. Magee stated that today would have been disconnection day, but water disconnections were not made as a result of COVID-19 and related public health concerns. Mr. Homan noted that the number of accounts that would have been disconnected is on par with the District’s regular numbers.

2. The Board considered the minutes for the meeting held on June 10, 2020. Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He stated that his office continues to prepare the Series 2020 Bond Application and hopes to present it at next week’s meeting.

After further review, upon motion made by Director Kelley, seconded by Director Morgan, and unanimously carried, the Board approved the engineer’s report as presented.

4. At the request of the Board, which has a relatively new director, Ms. Seipel presented an overview of the Texas Open Meetings Act and other ethics issues faced by directors of the Board, as set forth on the attached handout. She reviewed the history of the law, the “walking quorum” rule, and other relevant topics. The Board discussed ways to ensure that their communications at the Association of Water Board Directors conference and meetings of

other governmental entities, such as the North Harris County Regional Water Authority, remain compliant with the law. The Board also discussed the self-imposed safeguards they have put in place to prevent violations of the Open Meetings Act. Ms. Seipel thanked the Board for their time at the conclusion of the presentation.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee stated that the District received its March SPA check from the City of Houston in the amount of \$94,092.96.

Mr. Homan reported that he spoke with some sergeants for the Harris County Sheriff's Department and told them that the District would like to continue its tradition of holding an officer's appreciation day once the COVID-19 restrictions are lifted. He also made sure to let the officers know how much the District appreciated their service, and the Board thanked Mr. Homan for doing so.

Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

7. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248